



## Agenda

Call to Order

National Anthem

1.0	Additions to the Agenda	
2.0	Adoption of Agenda	
3.0	Corrections or Amendments:	
3.1.	March 2, 2022, Regular Meeting of Council Minutes	3-7
4.0	Adoption of:	
4.1.	March 2, 2022, Regular Meeting of Council Minutes	
5.0	Public Hearing	
5.1.	United Church of Canada Site 5029 48 Street – Draft Rezoning Bylaw 2022/02/D	8
6.0	Delegations/Administrative Updates	9-20
6.1.	Drayton Valley RCMP Stats – February 2022 (Ryan Hoetmer)	109-116
6.2.	Drayton Valley Triathlon Organizing Committee (Sharron Oakey, Derek Starnes)	10-20
7.0	Business Arising from Delegations/Administrative Updates	
8.0	Decision Items	Pages 21-98
8.1.	United Church of Canada Site 5029 48 Street – Draft Rezoning Bylaw 2022/02/D Presented for Second and Third Reading	21-42
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8.3.	Bylaw Enforcement Officer Bylaw 2022/04/P Presented for First Reading	75-86
8.4.	Road Closure Request – Annual Drayton Valley Triathlon – May 7, 2022	87-89
8.5.	New Aquatic Centre Amenity Sponsorship Rights Agreement for Approval	90-96
8.6.	Community Homelessness Discussion	97-98
9.0	Department Reports	Pages 99-104
9.1.	Planning and Growth	Ken Woitt 99
9.2.	Infrastructure and Engineering	Owen Olynyk 100
9.3.	Community Services and FCSS	Derek Starnes 101-102 Lola Strand
9.4.	Economic Development	Jennifer Stone 103-104



	9.5. Protective and Emergency Services	Tom Thomson
	9.6. Corporate Services and Finance	Elvera Thomson
	9.7. CAO/Administration	Robert Osmond
10.0	Council Reports	
	10.1. Deputy Mayor McGee	
	10.2. Councillor Ballas	
	10.3. Councillor Gammana	
	10.4. Councillor Clarke	
	10.5. Councillor Evans	
	10.6. Councillor Sherriffs	
	10.7. Mayor Dodds	
11.0	Information Items	Pages 105-116
	11.1. Childcare Operational Board Meeting Minutes – October 14, 2021	106-107
	11.2. Drayton Valley and District Chamber of Commerce Meeting Minutes – January 27, 2022	108
	11.3. Drayton Valley RCMP Stats – February 2022	109-116
12.0	Adjournment	





## Meeting Minutes

### **THOSE PRESENT:**

Mayor Dodds	Sabine Landmark, Administrative Assistant
Councillor Ballas (Call-In)	S/Sgt. Erin Matthews, RCMP
Councillor Clarke	Lola Strand, Community Services Manager
Councillor Evans	Jennifer Stone, Acting Economic Development Manager
Councillor Gammana	Kelsey Baker, Communications Assistant (Call-In)
Deputy Mayor McGee	Aishah Mohd Isa, Energy Program Coordinator (Call-In)
Councillor Sherriffs	Graham Long, Drayton Valley and District Free Press (Call-In)
Robert Osmond, CAO	Cathy Weetman, Western Review (Call-In)
Owen Olynyk, General Manager of Infrastructure	Mark Cappis, Big West Country (Call-In)
Elvera Thomson, General Manager of Finance	Members of the Public
Tom Thomson, Fire Chief	
Ken Woitt, General Manager of Planning and Development	
Nathan Palovcik, Manager of Information Services	

### **ABSENT:**

### **CALL TO ORDER**

Mayor Dodds called the meeting to order at 9:00 a.m.

Mayor Dodds commented on the situation in the Ukraine.

Mayor Dodds recognized the passing of Mr. Howard Olsen and Mr. Hamdon Hamdon.

### **1.0 Additions to the Agenda**

There were no Additions or Deletions to the Agenda.

### **2.0 Adoption of Agenda**

#### **RESOLUTION #027/22**

Councillor Sherriffs moved to adopt the Agenda for the March 2, 2022, Regular Meeting of Council as presented.

**CARRIED**

### **3.0 Corrections or Amendments:**

#### **3.1. February 9, 2022, Regular Meeting of Council Minutes**

There were no corrections or amendments to the February 9, 2022, Regular Meeting of Council Minutes.

#### **3.2. February 9, 2022, Public Hearing Minutes Variance Request at 5809 50 Ave (Lot 5; Block 34; Plan 8821289) Development Permit Application DV21-066**

There were no corrections or amendments to the February 9, 2022, Public Hearing Minutes for Variance Request at 5809 50 Ave (Lot 5; Block 34; Plan 8821289) Development Permit Application DV21-066.



#### 4.0 **Adoption of:**

- 4.1. February 9, 2022, Regular Meeting of Council Minutes
- 4.2. February 9, 2022, Public Hearing Minutes Variance Request at 5809 50 Ave (Lot 5; Block 34; Plan 8821289) Development Permit Application DV21-066

#### **RESOLUTION #028/22**

Councillor Gammana moved to adopt the February 9, 2022, Regular Meeting of Council Meeting Minutes and the February 9, 2022, Public Hearing Minutes for Variance Request at 5809 50 Ave (Lot 5; Block 34; Plan 8821289) Development Permit Application DV21-066 as presented.

**CARRIED**

#### 5.0 **Delegations / Administrative Updates**

- 5.1. Drayton Valley RCMP Stats – January 2022 (S/Sgt. Erin Matthews)  
S/Sgt. Matthews presented Council with the stats for the month of January 2022 and advised that the survey results for the policing priorities were received.

Deputy Mayor McGee and S/Sgt. Matthews briefly discussed the recent KeepAlbertaRCMP event. S/Sgt. Matthews provided an update from the crisis response team and added further comments about vehicle thefts.

*Deputy Mayor McGee exited the meeting at 9:16 a.m.*

*Deputy Mayor McGee returned to the meeting at 9:17 a.m.*

- 5.2. Drayton Valley Health Foundation (Colleen Sekura)  
Ms. Sekura informed Council about the purpose, achievements, and fundraiser activities of the Drayton Valley Health Foundation. Ms. Sekura advised that they will host the Valley Medieval fundraiser event on May 7, 2022, and are looking for volunteers and funding for this event.
- 5.3. North Saskatchewan Watershed Alliance – Riparian Health Action Plan (Mary Ellen Shain)  
Ms. Shain presented Council with an update from the Headwaters Alliance/North Saskatchewan Watershed Alliance and their various projects. She presented the Riparian Health Action Plan in detail.

#### 6.0 **Business Arising from Delegations / Administrative Updates**

Mayor Dodds asked the Drayton Valley Health Foundation to submit an official request to have a Council member on their board.

#### **RESOLUTION #029/22**

Councillor Clarke moved to accept the delegations as presented.

**CARRIED**

#### 7.0 **Decision Items**

- 7.1. United Church of Canada Site 5029 48 Street – Draft Rezoning Bylaw 2022/02/D, Presented for First Reading

#### **RESOLUTION #030/22**

Councillor Evans moved that Council give First Reading to the proposed Rezoning Bylaw 2022/02/D as presented.

**CARRIED**

*Mayor Dodds called a break at 10:30 a.m.*

*Mayor Dodds reconvened the meeting at 10:44 a.m.*



7.2. Community Grants, First Quarter Allocation

**RESOLUTION #031/22**

Councillor Gammana moved to allocate \$5,000 from somewhere else for this event.

**MOTION WITHDRAWN**

**RESOLUTION #032/22**

Councillor Gammana moved that Council award the Drayton Valley Community Foundation \$5,000 from the Community Event Grant as well as another \$5,000 from Grants to Organizations for these two events in June and August.

**CARRIED**

7.3. Q4 Finance Report

**RESOLUTION #033/22**

Councillor Sherriffs moved that Council accept the presentation for the Q4 Finance Report and in addition that Administration brings a RCMP billing report with further details.

**CARRIED**

7.4. Allocation of Funds for Organizational Training

**RESOLUTION #034/22**

Deputy Mayor McGee moved that Council approve the allocation of the amount of \$75,000 for organizational training priorities in occupational health and safety, leadership, wellness and organization development funded from the CAO's contingency reserve.

**CARRIED**

**8.0 Department Reports**

8.1. Planning and Growth

Mr. Woitt provided an update of the activities in the Planning and Growth department.

8.2. Infrastructure and Engineering

Mr. Olynyk provided an update from the Utilities, Water Treatment Plant, Public Works, and Facility Management departments.

8.3. Community Services and FCSS

Mrs. Strand provided an update from the ECDC, FCSS, Park Valley Pool, and Community Services departments.

8.4. Economic Development

Ms. Stone provided an update from the Economic Development department.

8.5. Protective and Emergency Services

Fire Chief Thomson presented Council with the stats for the month of January. He noted that Metalnecks provided their fire plan and an inspection by Fire Services was completed. Fire Services also toured the new aquatic facility.

*Councillor Clarke exited the meeting at 12:05 p.m.*

Mr. Osmond advised that the concerns regarding the highway intersection at Boston Pizza have been shared with the Minister of Transportation. Mr. Olynyk advised that a response email was received

*Councillor Clarke returned to the meeting at 12:07 p.m.*



**Regular Meeting of Council  
Minutes of March 2, 2022  
Page 4 of 5**

8.6. Corporate Services and Finance

Mrs. Thomson provided an update from the Finance department.

8.7. CAO/Administration

Mr. Osmond advised that the Province moved to stage 2 of lifting COVID-19 restrictions and of the organization's response. Mr. Osmond noted that he attended the engagement session on the Alberta provincial police study; an event will be held in Drayton Valley on March 31.

**9.0 Council Reports**

9.1. Councillor Sherriffs

- Culture café meeting
- Ice skating festival
- Doctor Ungar's request to provide an update from RYSE

9.2. Deputy Mayor McGee

- Had no report to provide

9.3. Councillor Ballas

- Meeting with MLA Mark Smith

9.4. Councillor Gammana

- Brownlee LLP law seminar
- KeepAlbertaRCMP meeting
- Meetings with MLA Mark Smith
- Culture café meeting

9.5. Councillor Clarke

- Assessment Review Board training in May

9.6. Councillor Evans

- Drayton Valley Municipal Library Board meeting
- ECDC tour

9.7. Mayor Dodds

- Was nominated and recognized by Beyond Beauty Salon
- First monthly Mayor's Coffee on March 8
- Bison mural unveiling
- Interview with Global News
- Weyerhaeuser meeting
- Opening ceremony and Speech from the Throne

**10.0 Information Items**

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10.1. Drayton Valley / Brazeau County Fire Services Stats – January 2022

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10.2. Drayton Valley RCMP Stats – January 2022

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**RESOLUTION #035/22**

Councillor Gammana moved that Council accept the above items as information.

**CARRIED**

**11.0 Adjournment**

Mayor Dodds adjourned the meeting at 12:27 p.m.



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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

DRAFT



# **PUBLIC HEARING**

**March 23, 2022**

**9:00 A.M.**

**Council Chambers – Civic Centre**

## **1. DECLARE PUBLIC HEARING OPEN**

Bylaw No. 2022/02/D – Rezoning Bylaw

## **2. PRESENT**

## **3. PURPOSE OF THE PUBLIC HEARING**

To receive comments, concerns, and questions from the public regarding the proposed Rezoning Bylaw 2022/02/D that will rezone 5029 48 Street from R-SML (Residential, Small Parcel District) to S-COM (Special, Community Services District).

## **4. BACKGROUND**

Administration received an application to rezone the parcel at 5029 48 Street from R-SML (Residential, Small Parcel District) to S-COM (Special, Community Services District) to accommodate the reestablishment of a church, provide for funeral home services as well as for the hosting of weddings and wedding receptions. The noted uses are not provided for in the R-SML District where the proposed development is to be located, hence the need to rezone the property to S-COM. The Applicant is hoping to bring new life to a historical building, while preserving its character and the cultural heritage of Drayton Valley.

The above Bylaw received First Reading at the March 2, 2022, Regular Meeting of Council, and may receive Second and Third Readings today, depending upon the comments received at this Public Hearing.

Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been provided in accordance with Town of Drayton Valley Bylaw 2018/07/A (Electronic Advertising Bylaw). To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

## **5. ADMINISTRATION WILL READ OUT ANY WRITTEN SUBMISSIONS RECEIVED.**

## **6. CALL FOR COMMENTS FROM ADMINISTRATION.**

## **7. CALL FOR COMMENTS FROM THE FLOOR.**

## **8. DECLARE PUBLIC HEARING CLOSED.**



## Delegations / Administrative Updates

6.0	Delegations/Administrative Updates	9-20
6.1.	Drayton Valley RCMP Stats – February 2022 (Ryan Hoetmer)	109-116
6.2.	Drayton Valley Triathlon Organizing Committee (Sharron Oakey, Derek Starnes)	10-20

### **MOTION:**

I move that Town Council accept the reports of the above listed delegations.





# Town of Drayton Valley

## Delegation Request Form

Name(s): Sharron Oakey and Derek Starnes  
 Organization: Drayton Valley Triathlon Organizing Committee  
 Contact Number: 780-514-2568 Contact E-mail: dstarnes@draytonvalley.ca  
 Mailing Address: Box 6837, Drayton Valley, AB T7A 1A1

Meeting you would like to attend as a Delegation (please check all that apply)\*:

- ☒ Council Meeting
- ☐ Governance & Priorities Committee Meeting
- ☐ Special Meeting/Presentation
- ☐ Administration Meeting

\* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:

(information only, request for funding, concern, etc)

This year the Triathlon Committee will be hosting the Provincial Draft Legal Race, along with races for children and adult participants. For the safety of the athletes and volunteers, we respectfully request the following road closures and use of the Community Peace Officer for the enforcement of the closures.

Additional Information Provided

*Please list the information you attached or included with your delegation request:*

Map of Closures

Please indicate any preference you have for meeting:

March 23, 2022 - Regular Meeting of Council

Please submit your request by:

Fax: 780.542.5753

E-mail:

admin-support@draytonvalley.ca

In person:

5120-52 ST





## TRIATHLON ORGANIZING COMMITTEE

Box 6837

Drayton Valley, AB T7A 1A1

Phone: (780) 514-2226

Email: [dstarnes@draytonvalley.ca](mailto:dstarnes@draytonvalley.ca)

February 28, 2022

Attn: Mayor Nancy Dodds  
Town of Drayton Valley  
Box 6837  
Drayton Valley, AB  
T7A 1A1

Dear Mayor Dodds and Council

This letter is to advise the Town of Drayton Valley Council that planning is underway for the Annual Drayton Valley Triathlon. The 2022 event will be held on Saturday, May 7<sup>th</sup>. Set up begins the night of May 6<sup>th</sup>, and final cleanup will be completed by 6:00 p.m. May 7<sup>th</sup>. As with our previous triathlons, this event will be utilizing the Park Valley Pool, Rotary Park and roads surrounding this area, as well as RR 73 in Brazeau County.

Roads utilized for the route will need to be closed to ensure the safety of all our athletes and volunteers, as well as the general motoring public and spectators. A copy of the road closure map, with road closure times, is attached for your reference. We ask the Public Works Department to supply and drop off barricades and pylons along the route at intersections and back alleys to enhance the safe and temporary road closures requested.

There will be an expected increase in athlete training on the roadways leading up to the Triathlon; the athletes have expressed their appreciation for consideration of increased frequency of sweeping along the triathlon route. Sweeping on Friday May 10<sup>th</sup> is of particular importance. This sweeping ensures the safety of the athletes prior to the race but especially on race day.

We sincerely appreciate all the support that the Town of Drayton Valley has given to the annual triathlon to make it a successful and much anticipated event.

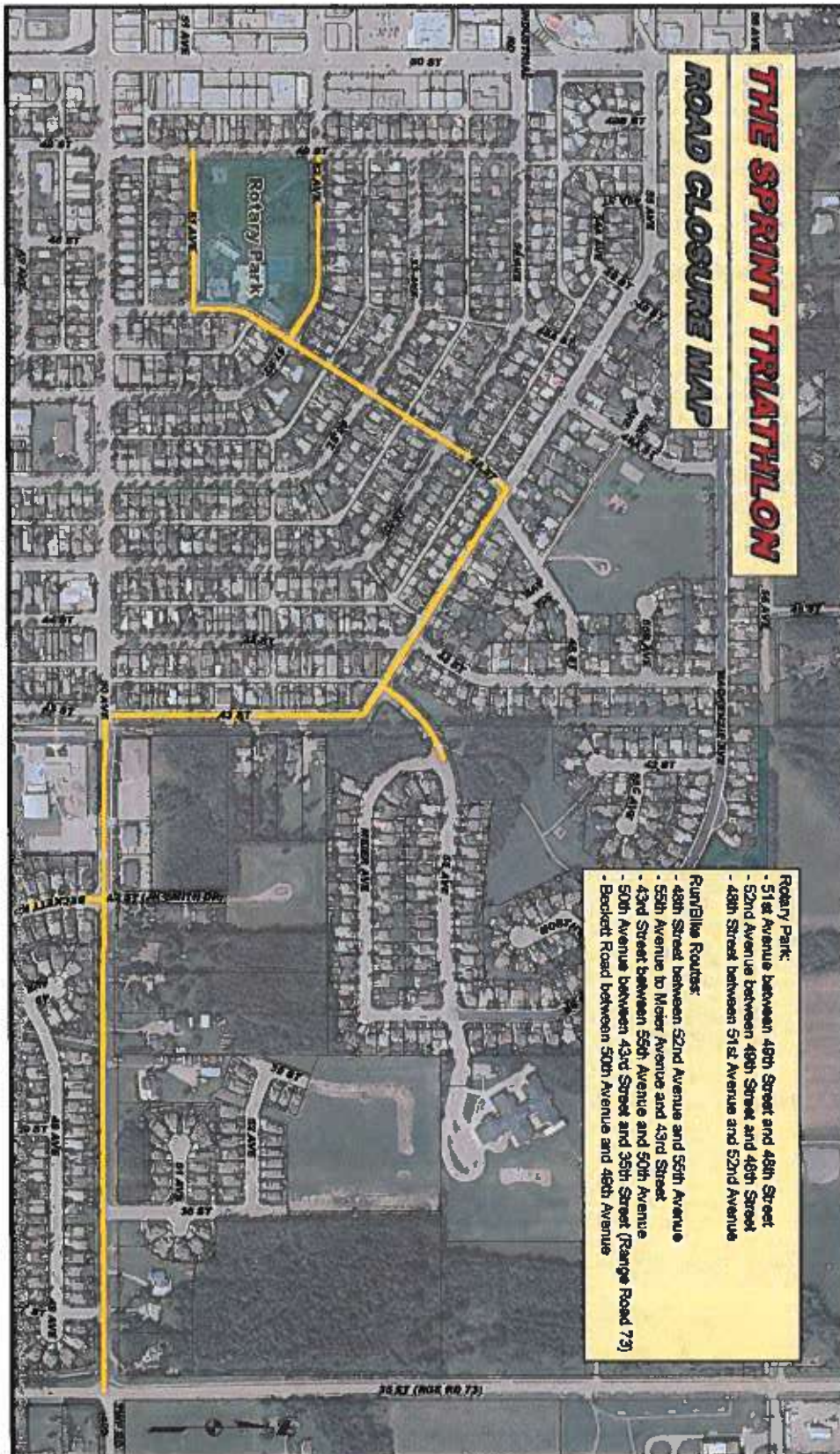
Sincerely,



Sharron Oakey  
Drayton Valley Triathlon, Race Director

ca





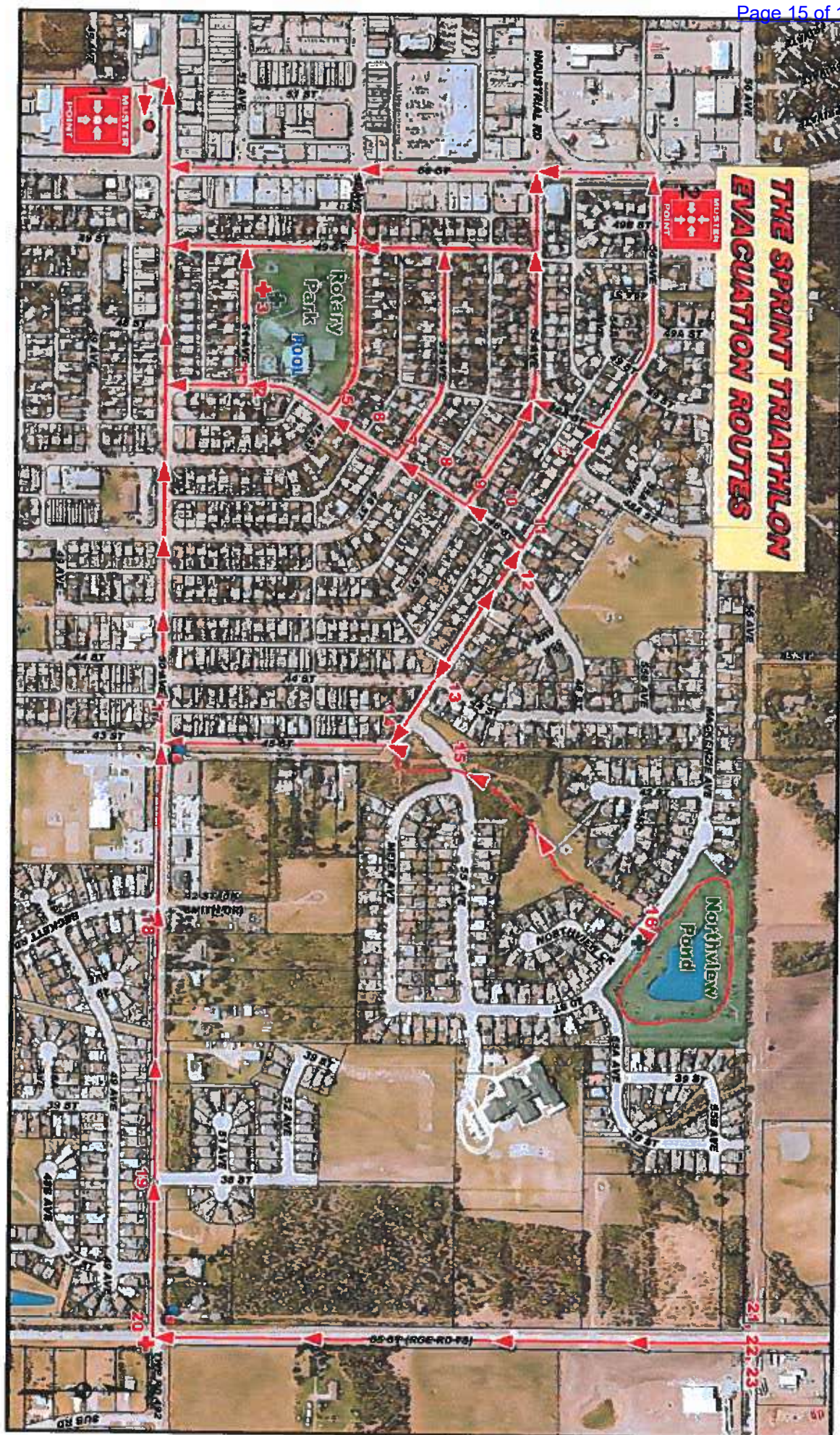














# THE SPRINT TRIATHLON

# ROAD CLOSURE MAP

- Rotary Park:**
- 51st Avenue between 49th Street and 48th Street
- 52nd Avenue between 49th Street and 48th Street
- 48th Street between 51st Avenue and 52nd Avenue
- Run/Bike Routes:**
- 48th Street between 52nd Avenue and 55th Avenue
- 55th Avenue to Meier Avenue and 43rd Street
- 43rd Street between 55th Avenue and 50th Avenue
- 50th Avenue between 43rd Street and 35th Street (Range Road 73)
- Beckett Road between 50th Avenue and 49th Avenue





## **TRIATHLON ORGANIZING COMMITTEE**

Box 6837

Drayton Valley, AB T7A 1A1

Phone: (780) 514-2568

### **TO WHOM IT MAY CONCERN:**

Please be advised that the Town of Drayton Valley will be hosting the Annual Drayton Valley Triathlon on Saturday, May 7, 2022 from 7:00am to approximately 3:00pm. This event involves a specific route on Town Roads starting and ending at the Rotary Park. The roads on the route will be closed for the day. This closure means that no vehicle will be allowed to travel on any portion of the road during the race. Additionally, there will be no parking allowed on these roads during the event.

For those residents in the affected areas, if access in or out is required, it will be granted by race officials only when it is safe for race participants. We appreciate your understanding and patience to ensure the Triathlon is a safe event for all involved.

The roads and alleys that are affected by this are:  
(map attached: roads in yellow are closed, alley accesses closed)

#### **Rotary Park:**

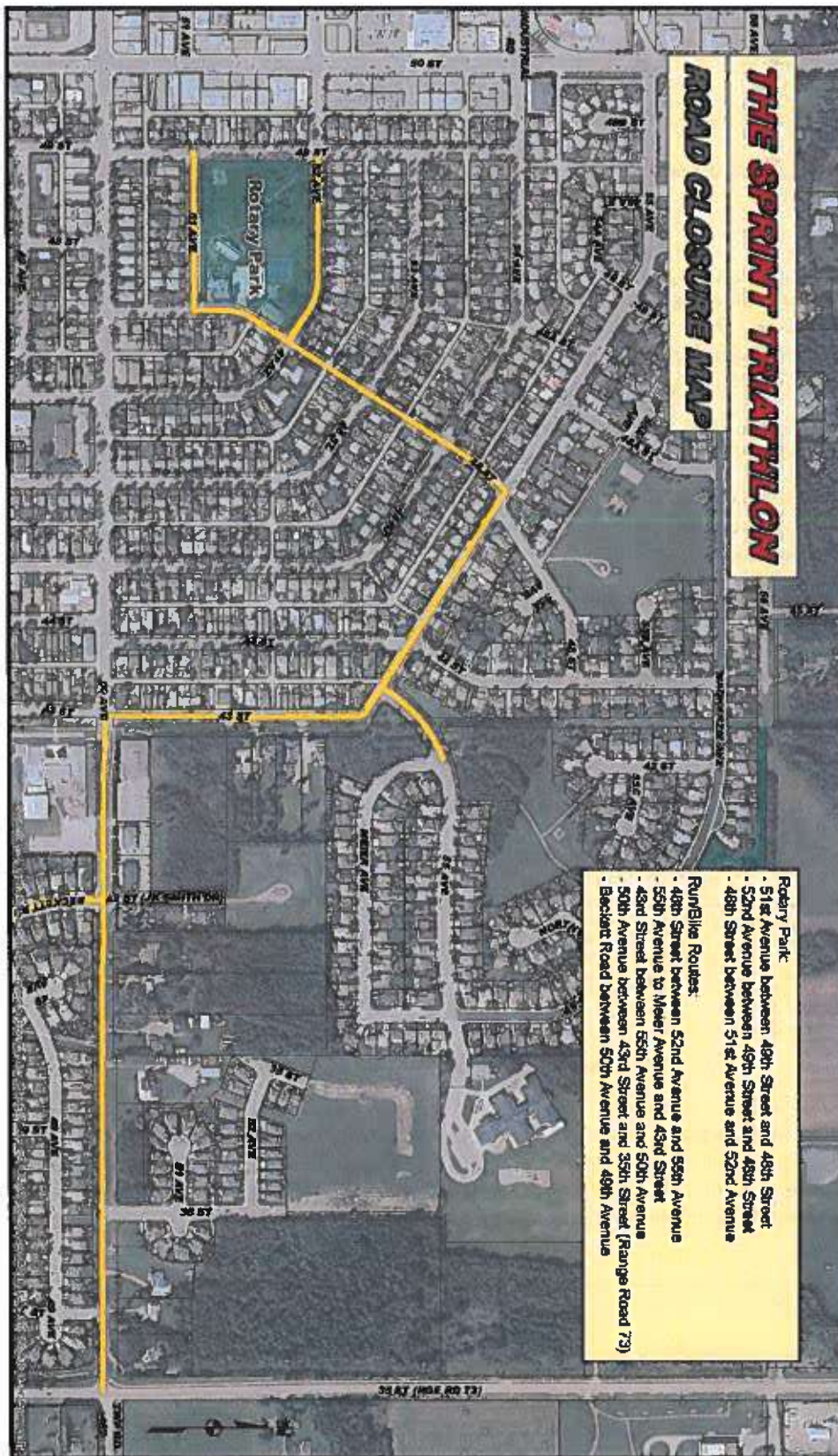
51<sup>st</sup> Avenue between 49<sup>th</sup> Street and 48<sup>th</sup> Street  
52<sup>nd</sup> Avenue between 49<sup>th</sup> Street and 48<sup>th</sup> Street  
48<sup>th</sup> Street between 51<sup>st</sup> Avenue and 52<sup>nd</sup> Avenue

#### **Run/Bike Routes:**

48<sup>th</sup> Street between 52<sup>nd</sup> Avenue and 55<sup>th</sup> Avenue  
55<sup>th</sup> Avenue to Meier Avenue and 43<sup>rd</sup> Street  
43<sup>rd</sup> Street between 55<sup>th</sup> Avenue and 50<sup>th</sup> Avenue  
50<sup>th</sup> Avenue between 43<sup>rd</sup> Street and Range Road 73  
Beckett Road between 50<sup>th</sup> Avenue and 49<sup>th</sup> Avenue

The 2022 Triathlon Organizing Committee would like to thank you for your support and cooperation. If you have any questions or concerns before event day, or need to contact officials on race day, please contact Derek Starnes, Recreation Manager at (780)514-2568.









## VOLUNTEER WAIVER AND RELEASE OF LIABILITY

In consideration of being allowed to participate in any way in the

### ***2022 DRAYTON VALLEY TRIATHLON***

related events and activities, the undersigned acknowledges, appreciates and agrees that:

1. The risk of injury from the activities involved in this program is significant, including the potential for permanent paralysis and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and,
2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my participation; and
3. I willingly agree to comply with the stated and customary terms and conditions for participation. If however I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately; and,
4. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS ***THE TOWN OF DRAYTON VALLEY & 2019 DRAYTON VALLEY TRIATHLON COMMITTEE***, their officers, officials, agents and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("Releasees"), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

\_\_\_\_\_  
Participant - Print Name

\_\_\_\_\_  
Participant - Signature

\_\_\_\_\_  
Witness - Signature

\_\_\_\_\_  
Date Signed

### **FOR PARTICIPANTS OF MINORITY AGE** **(UNDER AGE 18 AT TIME OF REGISTRATION)**

This is to certify that I, as parent/guardian with legal responsibility for this participant, do consent and agree to his/her release as provided above of all the Releasees, and, for myself, my heirs, assigns, and next of kin, I release and agree to indemnify the Releasees from any and all liabilities incident to my minor child's involvement or participation in these programs as provided above.

\_\_\_\_\_  
Minor - Print Name

\_\_\_\_\_  
Emergency Contact #

\_\_\_\_\_  
Parent/Guardian - Print Name

\_\_\_\_\_  
Parent/Guardian - Signature

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date Signed



**From:** [Sabine Landmark](#)  
**To:** [Cora Appleby](#)  
**Subject:** motion insurance  
**Date:** January 19, 2022 11:00:15 AM  
**Attachments:** [image002.png](#)  
[image004.png](#)  
[image006.png](#)  
[image008.png](#)

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**Town of Drayton Valley Special Event Insurance**

**RESOLUTION #008/22**

Councillor Sherriffs moved that Council endorse the Drayton Valley Triathlon, May 7, 2022, Canada Day Festivities, July 1, 2022, and the Annual Skatepark Jam as insured activities of the Municipality.

**CARRIED**



Sabine Landmark, MA, BA  
Administrative Assistant  
Town of Drayton Valley  
5120-52 Street, Box 6837 Drayton Valley,  
AB T7A 1A1  
P: 780-514-2213 | F: 780-542-5763  
E: [admin-support@draytonvalley.ca](mailto:admin-support@draytonvalley.ca)





# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION



<b>SUBJECT:</b>	United Church of Canada Site 5029 48 Street – Draft Rezoning Bylaw 2022/02/D Presented for Second and Third Reading
<b>MEETING:</b>	March 23, 2022 Regular Meeting of Council
<b>PRESENTED BY:</b>	Ken Woitt GM, Planning & Growth

### 1. PROPOSAL AND BACKGROUND:

Administration received an application to rezone the parcel at 5029 48 Street from R-SML (Residential, Small Parcel District) to S-COM (Special, Community Services District) (**See Attachment 1 - Immediate Context and Zoning Map**). The subject parcel has been zoned residential since Land Use Bylaw 96-24 and is home to the United Church of Canada, which was constructed in 1957, the same year Drayton Valley was officially incorporated as a Town. The church is certainly a part of Drayton Valley's history, and its reactivation is key to preserving this history.

There has been speculation as to what will become of this historic church after the cessation of its use as a church. Some suggested utilizing the building to accommodate the homeless in town, while others suggested the idea of relocating the Drayton Valley Library to this location but both plans dissipated.

The Applicant intends to re-establish the building as a church, offer funeral home services as well as use it as an entertainment establishment, to host weddings and wedding receptions. This mix of uses is unique in that it offers a one-stop-shop where funeral home services can be offered as well as a church service. When the building is not being used as a church or funeral home, it can be used to host weddings and wedding receptions. This mix of uses may be the first of its kind in Drayton Valley and could set a precedent on how to bring new life to a historical church, while preserving its character and the cultural heritage of Drayton Valley (in line with the Sustainability Vision 2015-2019). Adaptive reuse is an effective strategy for optimizing the operational and commercial performance of built assets.

Adaptive reuse is also considered sustainable because of the reduction in building materials needed to transform a space. Finding new uses for old buildings may significantly reduce the energy consumption associated with demolishing a structure and building a new one to replace it, subsequently reducing our carbon footprint (in line with the Sustainability Plan 2019-2021). Mass investment in adaptive reuse introduces the ability for a community to meet the needs of a growing population while conserving land and reducing the expansion of unsustainable sprawl and making use of existing hard infrastructure.

Additionally, there are potential cost benefits from adaptive reuse that include the reduction of the hurdles generally associated with greenfield sites, like legal issues, finance, design and construction costs and environmental impacts. The adaptive reuse of existing buildings in general can be significantly less costly than other forms of construction. Many of these spaces also become ideal settings for start-up businesses because cost efficient floor space can be made available at a lower leasing rate than the market for new construction.

Bylaw 2022/02/D received First Reading at the March 2<sup>nd</sup>, 2022, Regular Meeting of Council, and may receive Second and Third Readings at Council's Regular Meeting on Mar. 22, 2022, depending upon the comments received at the Public Hearing.



The subject parcel is designated as Residential in Map 4-Generalized Present and Future Land Uses of Municipal Development Plan 2012/27/D (**see Attachment 3 - Municipal Development Plan Map 4**). Although the proposed development does not fit what was visioned for the subject property, Section 1.5 (People and Social Needs) of the MDP provides opportunities for proposals such as this as a land use that serves the residential area. A church and funeral home can certainly be considered a 'people and social need' in the Town. Aside from designating general land uses and physical attributes of a municipality's design, the MDP also seeks to address other needs of a community. Although the preservation of cultural heritage in the form of historical buildings is not a subject touched on by the MDP, it most certainly will be in the new MDP.

Section 2.11.5 states the following: "Because the size of churches (and their parking requirements) is increasing, they may no longer be appropriate in residential areas, and new ones must normally be located on major roads". The MDP mentions that new churches may no longer be appropriate. However, the subject building is an existing church that was approved as such, prior to the adoption of this MDP.

Section 2.11.1 states the following: "Major institutions will continue to have their own zoning, but smaller day cares and group homes will remain permitted or discretionary land uses in residential areas, and the Town may consider amending the Land Use Bylaw to allow them in commercial areas." The subject building is considered a "major institution" as per the MDP and therefore, it is appropriate to rezone this parcel "to have its own zoning" - S-COM.

Section 2.11.2 States the following: "Major institutions should normally be located on main roads and must have enough on-site parking that they do not create a traffic hazard." The Applicant will need to address the parking requirements that will be discussed below.

### Site Inspection

The subject property is currently vacant and is up for sale. The parcel consists of a U-shaped building that sits on 0.3 acres of land. (**See Attachments 4 & 5**). The subject parcel faces Rotary Park, Park Valley Pool and ECDC to the west, and is flanked by single detached dwellings on the other sides. There is some street parking available, but parking will certainly be an issue to be addressed at the Development Permit stage.

### Land Use Bylaw 2020/12/D

The subject property is in the R-SML (Residential, Small Parcel District) of Land Use Bylaw 2020/12/D. The subject parcel will need to be rezoned from R-SML (Residential, Small Parcel District) to S-COM (Special, Community Services District) to accommodate all three of the proposed uses, two are permitted, one is discretionary.

Religious Assemblies are discretionary in 2 residential districts, R-GEN (Residential, General District) and R-MLT (Residential, Multiple Dwelling District, which have a maximum building height of 12 meters. The rationale behind this is that these lots are generally larger and can accommodate uses like churches with some onsite parking. R-SML District lots are typically narrower and smaller and cannot accommodate churches. Notwithstanding the above, the subject parcel is an anomaly as it is larger than the typical surrounding R-SML lots. There is a case for rezoning on this lot because it is much larger than the surrounding lots.

As noted earlier, to accommodate the proposed mix of uses, the subject parcel shall require rezoning to Special, Community Services District (S-COM) in which Religious Assembly and Establishment (Entertainment) are permitted. However, Funeral Home is discretionary and will require a separate development permit application if or when this rezoning is approved through 2<sup>nd</sup> and 3<sup>rd</sup> reading.



Administration, therefore, presents the proposed Draft Rezoning Bylaw, as Bylaw 2022/02/D to facilitate the proposed mix of uses at the subject property (**See Attachment 7-Draft Bylaw 2022/02/D**).

## Required Parking Spaces

In accordance with Section 3.38 of the Town's Land Use Bylaw, the required minimum vehicular parking spaces for the proposed use is 5 parking stalls per 100.0 m<sup>2</sup> of gross floor area. The area of the building is approximately 565.17 square meters, meaning 28 parking stalls will be required. The subject parcel does not appear to have adequate space on site to accommodate the parking needs. A communal parking agreement may be required between the applicant and the Town to utilize some of the parking stalls adjacent to Rotary Park.

Bicycle parking spaces are based on the number of parking stalls specifically provided on the subject parcel, subject to a minimum of four spaces in accordance with Section 3.44 of Land Use Bylaw 2020/12/D. Other than the number of parking spaces, the other Parking related provisions of Land Use Bylaw 2020/12/D (Sections 3.37-3.45) shall apply.

## Landscaping

Landscaping is an important component for beautifying areas of the Town and promoting sustainable, aesthetically pleasing re-development. As the proposed use includes a change of use, the parcel is subject to the requirements of Land Use Bylaw 2020/12/D. Section 3.19- Table 5 (Tree Planting Minimums) of the Land Use Bylaw requires a minimum of 1 tree per 400 square meters of gross parcel area. Based on an area of 1,245.26 square meters, this ratio equates to a minimum of 3 trees for the subject parcel. A site inspection revealed the presence of 3 trees. As such, the number of trees on the site meets the minimum required. Additionally, the general appearance of the landscaping on the property is aesthetically pleasing.

The Applicant is hoping to purchase the building and get started as soon as possible and is hereby seeking Second & Third Readings so that plans for next steps can commence.

## 2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

If Second & Third Readings are given to proposed Rezoning Bylaw 2022/02/D, the typical expenses associated with a rezoning bylaw would apply.

## 3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Municipal Government Act (MGA)</i>
Municipal Bylaws	Yes	Land Use Bylaw 2020/12/D
Municipal Development Plan	Yes	Section 1.5 - People and Social Needs  Section 2.1 - Other Institutional Land Uses
Sustainability Vision 2019-2021	Yes	Innovative Infrastructure - O - GHG Reduction/Carbon Footprint – through the adaptive reuse of an existing building.
Sustainability Vision 2015-2019		Arts/Culture/Heritage - increased awareness of the arts, culture and heritage of our community



Town of Drayton Valley Strategic Plan 2019-2021	yes	Goal One – Recovery in Drayton Valley Goal Three - A Sense of Community
Other Plans or Policies	Yes	Social Development Plan 2020-2024 – Creative, Rich in Heritage and Unique in Identity

#### 4. POTENTIAL MOTIONS:

- A. That Council give Second Reading to proposed Rezoning Bylaw 2022/02/D, as presented.  
That Council give Third Reading to proposed Rezoning Bylaw 2022/02/D, as presented.
- B. That Council give Second Reading to proposed Rezoning Bylaw 2022/02/D with amendments:  
\_\_\_\_\_.  
That Council give Third Reading to proposed Rezoning Bylaw 2022/02/D, as amended.
- C. That Council only give Second Reading of proposed Rezoning Bylaw 2022/02/D, to request further information from Administration, prior to giving Third Reading.
- D. That Council decline to give Second Reading to proposed Rezoning Bylaw 2022/02/D.

#### 5. RECOMMENDATION

Administration recommends giving Second & Third Readings to proposed Rezoning Bylaw 2022/02/D.

#### 6. ATTACHMENTS:

1. Immediate Context and Zoning Map
2. Site Plan
3. Municipal Development Plan Map 4
4. Site Photographs
5. 2020 Aerial Photograph
6. Excerpt of S-COM District from LUB 2020/12/D
7. Draft Bylaw 2022/02/D

REPORT PREPARED BY: Lowani Mubanga		REVIEWED BY:	
APPROVED BY:			



**ATTACHMENT 1**  
**IMMEDIATE CONTEXT AND ZONING MAP**





**Town of Drayton Valley  
Zoning Map**

- R-SML Residential, Small Parcel District
- R-MLT Residential, Multiple Dwelling District
- S-COM Special, Community Services District
- S-PRK Special, Parks and Recreation District



Area of Interest

This map is for advisory purposes only and does not replace a legal land survey. It is based on data sources deemed reliable but the Town of Drayton Valley is not responsible for errors or omissions.

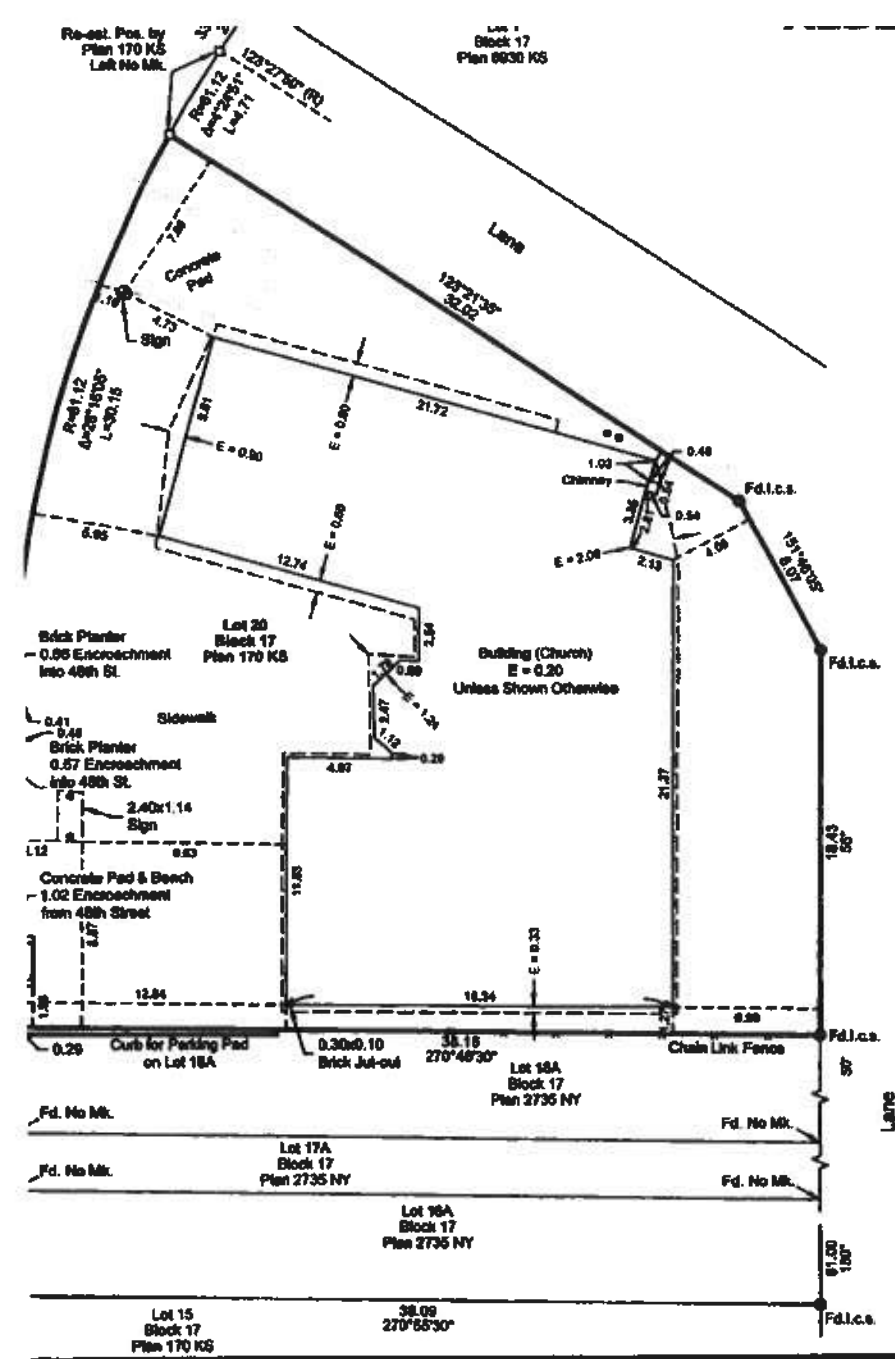


**ATTACHMENT 2**

**SITE PLAN**

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**LEGEND**  
 Distances are in metres and decimals thereof.  
 Statutory iron survey posts found are shown thus .....  
 Calculated Points are shown thus .....  
 All survey evidence found in good condition unless otherwise noted.  
 Bellwires shown thus .....  
 Ties to property lines are shown as perpendicular from the foundation.  
 Eaves are dimensioned to the line of fascia and are shown thus .....  
 Fences shown thus .....  
 Note: All fences are within 0.2m of the property line unless otherwise stated.  
 E denotes Eaves  
 H denotes Height of Deck  
 R denotes Height of Rail



© Copyright 2021 by TRAVIS BRINSKY, A.L.S.  
 DATED AT DRAYTON VALLEY, ALBERTA, THIS  
 10th DAY OF FEBRUARY, 2021.

*Travis Brinsky*  
 TRAVIS BRINSKY, A.L.S.

**ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT**

To: United Church of Canada  
 Drayton Valley, Alberta  
 Re: Lot 20, Block 17, Plan 170 KS  
 5028 - 48 St.  
 Town of Drayton Valley, Alberta

Date of Survey: February 4th, 2021  
 Date of Title: February 3rd, 2021  
 C. of T.: 1511184  
 (A copy of which is attached hereto)

**Surface Interests Affecting the Extent of Title:**

Caveats: N/A  
 URNs: N/A

**Certification:** I hereby certify that this Report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Alberta Land Surveyors' Association's Manual of Standard Practice and supplements thereto. Accordingly, within those standards and as of the date of this report, I am of the opinion that:

- the plan illustrates the boundaries of the Property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice, and registered easements and rights-of-way affecting the extent of the title to the property;
- the improvements are entirely within the boundaries of the Property except for Brick Planters (0.56 & 0.57 into 48th Street);
- no visible encroachments exist on the Property from any improvement situated on an adjoining property except for Concrete Pad & Bench (1.02 from 48th Street); and
- no visible encroachments exist on registered easements or rights-of-way affecting the extent of Property.

**Purpose:** This Report and related plan have been prepared for the benefit of the Property owner, subsequent owners and any of their agents for the purpose of (a land conveyance, support of a subdivision application, a mortgage application, a compliance certification, etc.). Copying is permitted only for the benefit of these parties, and only if the plan remains attached. Where applicable, registered easements and utility-rights-of-way affecting the extent of the Property have been shown on the attached plan. Unless otherwise shown, property corner markers have not been placed during the survey for this Report.

The attached plan should not be used to establish boundaries due to the risk of misinterpretation or measurement error by the user.

The information shown on this Real Property Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.



SCALE 1:250

This document is not valid unless it bears an original signature (in blue ink) and a red Precision Geomatics Inc. permit stamp.

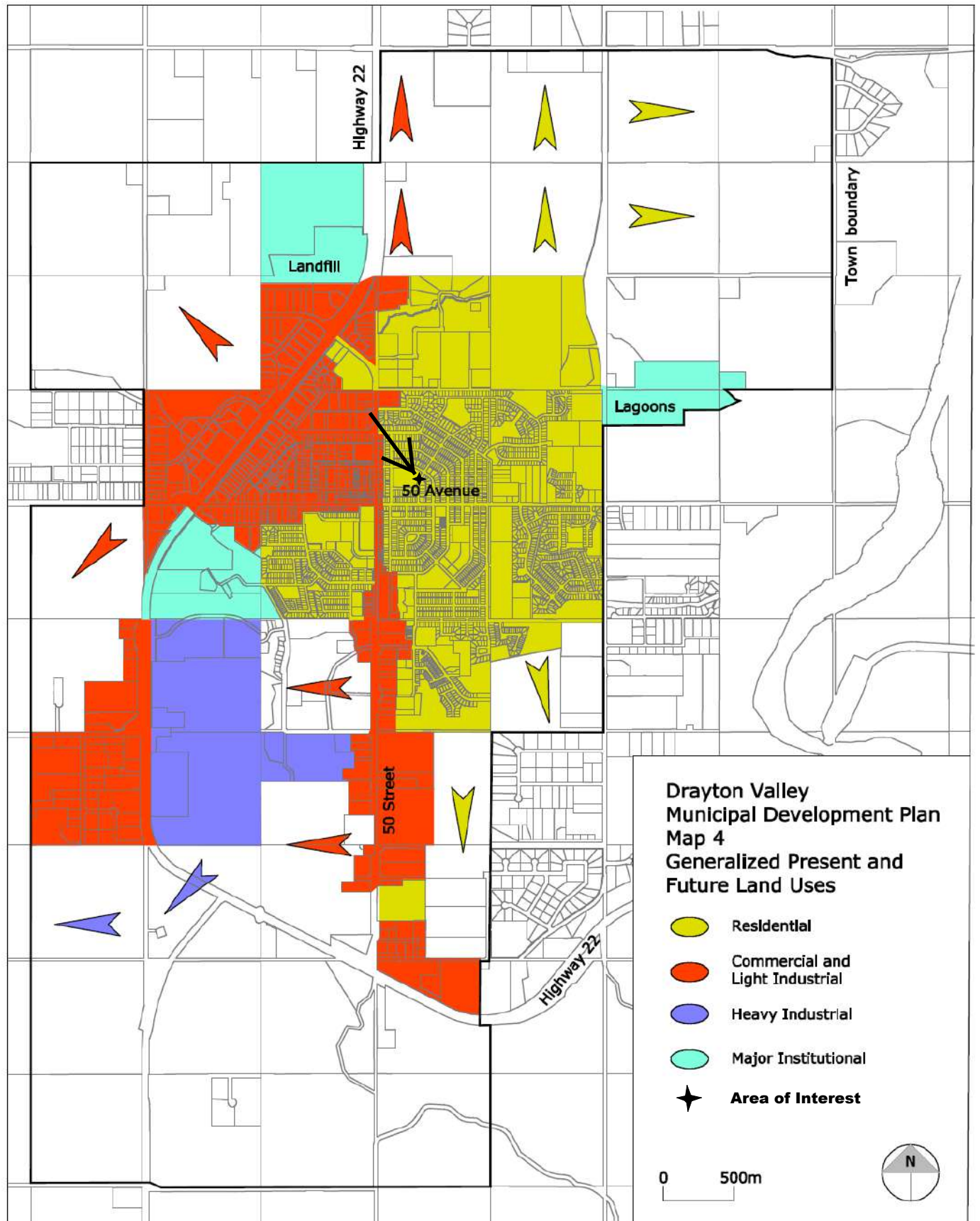
**PRECISION**  
 GEOMATICS INC.  
 EDMONTON DRAYTON VALLEY CALGARY  
 Phone: 780-676-6555 Phone: 780-643-5362 Phone: 403-265-8567  
 Tel Fax: 1-800-676-6555 www.precisiongs.ca Fax: 403-265-8562  
 info@precisiongs.ca Tel Fax: 1-877-955-5135

No.	Sy.	Dwn.	Chd.	REVISIONS	Date
0	KW	YC	TD	Plan Issued	Feb. 10, 2021
DWG FILE:	D2100835 RPR(0)	CLIENT FILE:		PAGE 1/1	REV 0



**ATTACHMENT 3**  
**MUNICIPAL DEVELOPMENT PLAN- MAP 4**







**ATTACHMENT 4**  
**SITE PHOTOGRAPHS**















**ATTACHMENT 5**

**2020 AERIAL PHOTOGRAPH**







**ATTACHMENT 6**

**EXCERPT OF S-COM DISTRICT FROM LUB 2020/12/D**



## S-COM Special, Community Services District

**PURPOSE:** To provide for either public or private development of community services or amenities.

PERMITTED USES:	DISCRETIONARY USES:
Accessory Building/Structure	Campground
Care Facility (Child/Large Group/Clinic/Medical)	Communications Tower
Establishment (Entertainment)	Surveillance Suite
Government Services	Funeral Home
Recreation (Culture & Tourism)	Office
Recreation (Outdoor)	Recreation (Private)
Recreation (Public)	
Religious Assembly	
School	
Solar Panels (Free Standing)	
Solar Panels (Wall Mounted)	

Those uses, not otherwise defined in the Bylaw, which in the opinion of the Development Authority are similar to the Permitted or Discretionary Uses and conform to the purpose of this District.

**PARCEL SIZE:** At the discretion of the Development Authority

**MAXIMUM BUILDING HEIGHT:** At the discretion of the Development Authority

**MINIMUM SETBACKS, MAIN AND ACCESSORY BUILDINGS:** At the discretion of the Development Authority



**ATTACHMENT 7**

**DRAFT BYLAW 202 / /D**

---





**BYLAW NO. 2022/02/D**

**Amendment to Land Use Bylaw #2020/12/D (REZONING)**

**WHEREAS** Council has received an application for an amendment to the Land Use Bylaw 2020/12/D;

**AND WHEREAS** the Municipal Government Act, R.S.A.,2000, c.M-26 as amended or repealed and replaced from time to time, provides that a municipality has the power to amend the Land Use Bylaw;

**AND WHEREAS** Council deems it necessary to amend Land Use Bylaw 2020/12/D by rezoning the subject parcel from the existing Residential, Small Parcel District (R-SML) to Special, Community Services District (S-COM).

**NOW THEREFORE** the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows, pursuant to Part 17 of the Municipal Government Act, 2000:

**THAT** the land use designation of the following parcel, municipally known as 5029 48 Street, as shown in Appendix "A" attached hereto are to be changed:

PLAN 170KS

BLOCK 17

LOT 20

EXCEPTING THEREOUT ALL MINES AND MINERALS

**FROM: Residential, Small Parcel District (R-SML)**

**TO: Special, Community Services District (S-COM)**

**THAT** this Bylaw may be cited as the "Rezoning Bylaw 2022/02/D of the Town of Drayton Valley".

**THAT** if any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

**AND THAT** this Bylaw shall come into force and have effect from and after the date of third reading thereof.



Read a first time this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

Public Hearing held this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

Read a second time this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

Read a third and final time this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

DRAFT

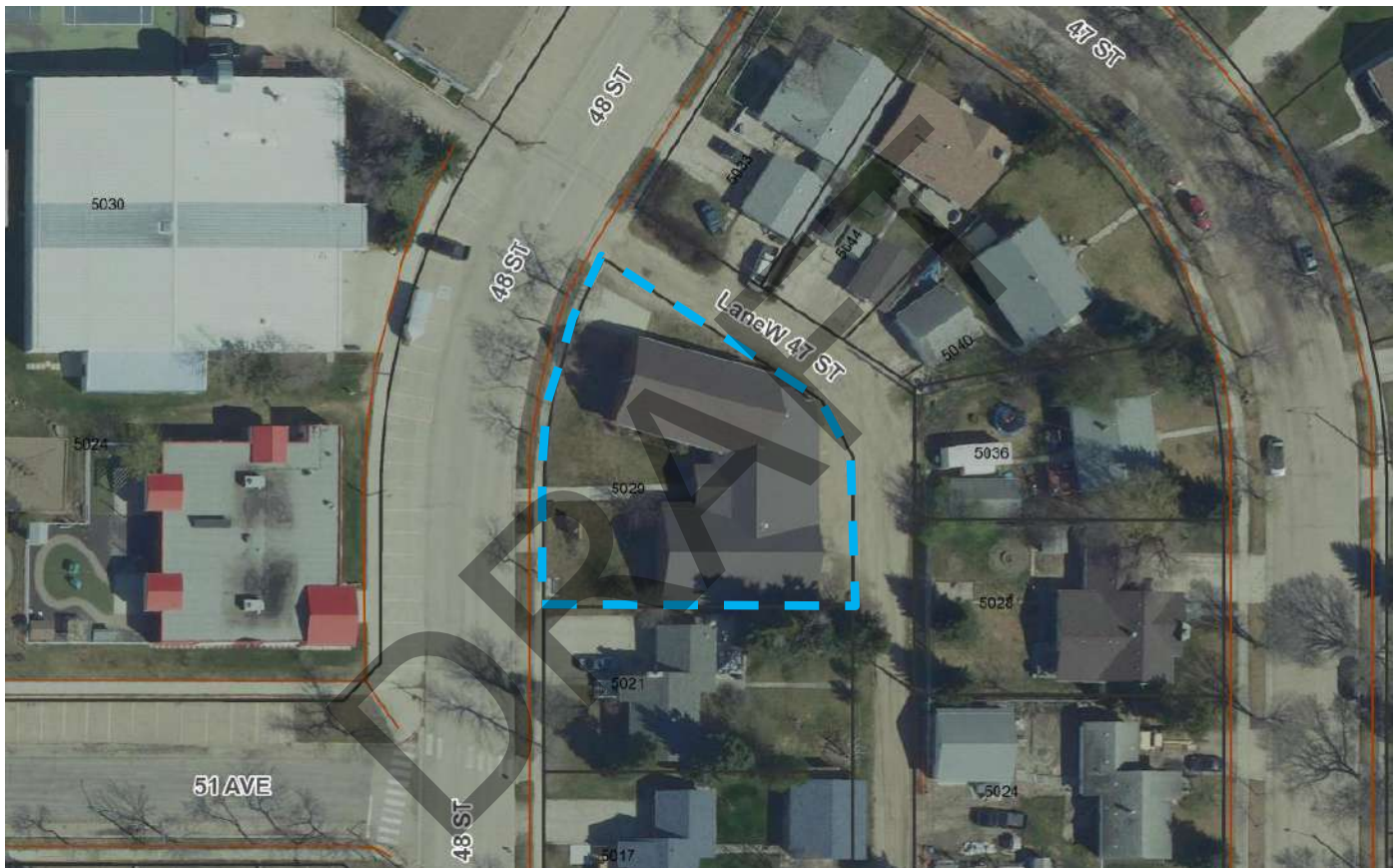


## Appendix “A”

### AREA:

The Rezoning applies to the parcel identified as **Lot 20, Block 17, Plan 170KS** (municipally known as 5029 48 Street) and shown in **Figure 7- Rezoning Land Use Location Map**.

**Figure 7-  
Rezoning Land Use Location Map**





# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION



<b>SUBJECT:</b>	Metalnecks Site 5302 34 Avenue – Draft Rezoning Bylaw 2022/03/D Presented for First Reading
<b>MEETING:</b>	March 23, 2022 Regular Meeting of Council
<b>PRESENTED BY:</b>	Ken Woitt GM of Planning and Development

### 1. PROPOSAL AND BACKGROUND:

Administration received an application to rezone the parcel at 5302 34 Avenue from I-LHT (Industrial, Light District) to I-HVY (Industrial, Heavy District) (**See Attachment 1 - Immediate Context and Zoning Map**). The subject parcel was home to Valley Power, a former biomass electricity generating station which commenced operations in Drayton Valley in 1997. The facility was operated by Verdant Energy and used wood refuse from the Weyerhaeuser sawmill to generate electricity. Valley Power Corp has not been operational at the subject property for some time now. In November 2021, the Court of Queen's Bench of Alberta granted an Order to approve the sale of the subject site, to Metalnecks Salvage Ltd, which was completed on November 24, 2021.

Metalnecks Salvage Ltd (the Applicant) is a scrap metal recycling company that recovers and processes scrap metal from old products and structures (like barbed wire, combines, tractors, cars, trucks, aluminum, batteries), to be used in the production of new goods. The Applicant also offers services such as farm and industrial site cleanups, roll off bins, oilfield cleanup, dismantling and decommissioning, and provide a full-service scrap yard. The scrap metal will be collected, salvaged and shredded on site. The shredded scrap metal will then be shipped by truck to Regina in Saskatchewan and Prince Rupert, British Columbia.

The scrap metal recycling industry involves a wide range of metals. Some of the most recycled metals include iron and scrap steel (ISS), copper, aluminum, lead, zinc, and stainless steel. Scrap metals are generally divided into two basic categories: ferrous and nonferrous. Ferrous scrap is metal that contains iron. Iron and steel (which contains iron) can be processed and remelted repeatedly to form new objects. Common nonferrous metals are copper, brass, aluminum, zinc, magnesium, tin, nickel, and lead. The Applicant intends to handle both ferrous and nonferrous metals.

Scrap metal recycling is beneficial to the environment in that it provides materials for the production of new goods, while offering a much lower carbon footprint (in line with the Sustainability Plan 2019-2021) and more sustainable and efficient utilization of resources. Other benefits of scrap metal recycling include the diversion of materials that would otherwise be deposited in our landfills, a reduction in energy used to produce new goods, and the reduction in the use of nonrenewable natural resources.

The establishment of the proposed scrap metal recycling site will certainly help raise the recycling rates amongst residents in and around Drayton Valley. Recycling rates are an important measure in terms of landfill diversion, easing the burden on local landfills that may not have the capacity, technology and resources to properly handle scrap metal recycling. The Applicant will offer residents and surrounding communities the opportunity to sell scrap metal to the Applicant depending on quantity, while also providing a convenient location to drop off unwanted scrap metal. This will likely incentivize residents to recycle more, subsequently raising the recycling rates in the area.



The subject parcel is designated as Heavy Industrial in Map 4-Generalized Present and Future Land Uses of Municipal Development Plan 2012/27/D (**see Attachment 3 - Municipal Development Plan Map 4**). The proposed development is in alignment with what was envisioned for the subject property. Section 2.9 (Major Industrial Areas) of the MDP defines Major Industrial Areas as those that require large areas of land, generate large volumes of truck traffic and/or those that may be incompatible with other land uses because of noise, dust, odour and fire risk. The subject parcel fits the purpose and intent of the Major Industrial Areas as defined above in accordance with the MDP.

Section 2.9.2 states the following: “The Town will continue to welcome large scale industry and will make every effort to ensure that suitable land is available.”. The subject property is considered suitable in that the general area has no residential land uses or other uses that would be negatively impacted by the noise and traffic generated by the development.

Section 2.9.1 states the following: “Major industry will continue to be focused in the southwest part of Drayton Valley, both east and west of Highway 22: see Map 4.” The subject parcel is located west of Highway 22 and is in the southwest part of Drayton Valley.

Section 2.9.6 States the following: “The Town will ensure that the industrial district is protected from infringement by non-compatible uses by limiting the number of allowable uses within major industrial districts, except where those activities are related to the heavy industrial operations.” The proposed development is deemed to be a compatible use.

Section 2.9.6 States the following: “During any major development or reorganization of sites, industrial operators will be required to develop and/or maintain fire and emergency protection programs with the Town of Drayton Valley Emergency Services Department and such programs will accord with any Disaster Services programs of the Town.” The Applicant Shall work with the Drayton Valley/Brazeau County Fire Services to develop the above-mentioned programs to ensure safety of employees and the public is always maintained.

### **NE 5-49-7-W5M Area Structure Plan**

The subject parcel is within the NE 5-49-7-W5M (**See Attachment 7 - NE ASP Figure 3**) Area Structure Plan (NE ASP) which provides a framework for future subdivision and development in the specific plan area by setting policies for transportation, utility corridors and land uses. The long-range design for the plan area aims to provide a mix of uses which include Commercial, Light and Heavy Industrial Development. The design also includes an environmental reserve channel to the west which is not intended for development. The NE ASP allows for Heavy Industrial uses to be limited to the central portion of the plan area, where the subject site is located, so as to maintain a buffer from other non-complementary uses. The proposed development is in alignment with the goals and objectives of the NE ASP as set out in the Plan.

### **Site Inspection**

The subject site is currently being demolished. A development permit (DV21-065) was issued by the Town for the demolition and stripping of the site to accommodate the proposed use. The parcel is a 34-acre piece of land that consists of buildings and structures that are primarily located in the north easterly area of the site, and what appears to be retention ponds in the south westerly area (**See Attachments 5 & 6**). The subject parcel is flanked by Valley Concrete to the north, Weyerhaeuser to the west, vacant land to the south and Westwood Inn and Bio-Composites Group to the east. The access road (34 Avenue) is an unpaved gravel road and there are no current plans to have it paved.



The reserve channel noted above contains West Creek (**See Attachment 5**), an environmentally sensitive watercourse that shall continue to be protected in accordance with section 2.9.7 of the MDP. Since the proposed development is in close proximity to West Creek, strong measures shall be taken by the Applicant to ensure that no substances such as, but not limited to mercury resulting from the Applicant's operations, seep into the ground or wash away into West Creek. As such, it may be necessary for the Applicant to provide an Environmental Impact Assessment, highlighting environmental impact mitigation strategies in relation to West Creek.

### **Land Use Bylaw 2020/12/D**

The subject property is in the I-LHT (Industrial, Light District) of Land Use Bylaw 2020/12/D (LUB). The subject parcel will need to be rezoned from I-LHT (Industrial, Light District) to I-HVY (Industrial, Heavy District) to accommodate the proposed use, which is discretionary.

The LUB defines Heavy Industrial as “a use that may have an effect on the safety, use, amenity, or enjoyment of adjacent or nearby sites due to appearance, noise, odour, emission of contaminants, fire or explosive hazards, or dangerous goods, but does not include Industrial (Cannabis Processing). Typical development includes abattoirs, concrete plants, wreckage and salvage yards, and manufacturing and processing facilities that create a nuisance.” The Applicant will require a separate development permit application for a ‘change of use’ if or when this rezoning is approved through 2<sup>nd</sup> and 3<sup>rd</sup> reading. Administration, therefore, presents the proposed Draft Rezoning Bylaw, as Bylaw 2022/03/D to facilitate the proposed use at the subject property (**See Attachment 7-Draft Bylaw 2022/03/D**).

### **Required Parking Spaces**

In accordance with Section 3.38 of the Town's Land Use Bylaw, the required minimum vehicular parking spaces for Heavy Industrial Uses is 0.5 per 100.0 m<sup>2</sup> gross floor area. However, because there will be no principal building at this location, parking cannot be determined by this method. Additionally, the site is intended as a drop-off-and-leave site (similar to a landfill) where residents will most likely drive in and out. Once a site circulation plan has been developed, parking requirements will be determined.

### **Landscaping**

Landscaping is an important component for beautifying areas of the Town and promoting sustainable, aesthetically pleasing re-development. As the proposed use includes a change of use, the parcel is subject to the requirements of Land Use Bylaw 2020/12/D. Section 3.19- Table 5 (Tree Planting Minimums) of the Land Use Bylaw requires a minimum of 1 tree per 800 square meters of gross parcel area.

Based on an area of 137,903.40 square meters, this ratio equates to a minimum of 172 trees for the subject parcel. A site inspection revealed a few forested areas on the east and south westerly area of the site. As such, it is deemed reasonable to suggest that the number of trees on the site meet the minimum requirement.

The Applicant is hoping to get commence operations as soon as possible and is hereby seeking First Reading so that plans for next steps can begin.

## **2. BUDGET / GRANT / RESOURCE IMPLICATIONS:**

If first Reading is given to proposed Rezoning Bylaw 2022/03/D, the typical expenses associated with circulating the notices of public hearing would apply.



**3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:**

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Municipal Government Act (MGA)</i>
Municipal Bylaws	Yes	Land Use Bylaw 2020/12/D
Municipal Development Plan	Yes	Section 2.9 - Major Industrial Areas  Map 4 (Attachment 3) - Identifies the subject property located within the Industrial Area of Town.
Sustainability Vision 2019-2021	Yes	Innovative Infrastructure - O - GHG Reduction/Carbon Footprint – through scrap metal recycling.
Town of Drayton Valley Strategic Plan 2019-2021	Yes	Goal One (Recovery) - Approval would facilitate the creation of employment and further diversify the economy to help achieve economic resiliency. Given current economic conditions, the proposed use presents the Applicant an opportunity to create an avenue that helps stimulate the local economy while realizing revenue.
Other Plans or Policies	Yes	NE 5-49-7-W5M Area Structure Plan  PD-04-08- Development Notices to the Public Policy- requires that landowners within 300 meters of a subject property are notified of applications for rezoning.

**4. POTENTIAL MOTIONS:**

A. That Council give First Reading to proposed Rezoning Bylaw 2022/03/D, as presented.

B. That Council give First Reading to proposed Rezoning Bylaw 2022/03/D with amendments to \_\_\_\_\_.

C. That Council table First Reading of proposed Rezoning Bylaw 2022/03/D, to request further information from Administration in regards to: \_\_\_\_\_.

D. That Council decline to give First Reading to proposed Rezoning Bylaw 2022/03/D.

**5. RECOMMENDATION**

Administration recommends giving First reading to proposed Rezoning Bylaw 2022/03/D.

After First Reading of proposed Rezoning Bylaw 2022/03/D, Administration will circulate notice to surrounding landowners and advertise a public hearing prior to Second and Third Readings of the Bylaw.



**6. ATTACHMENTS:**

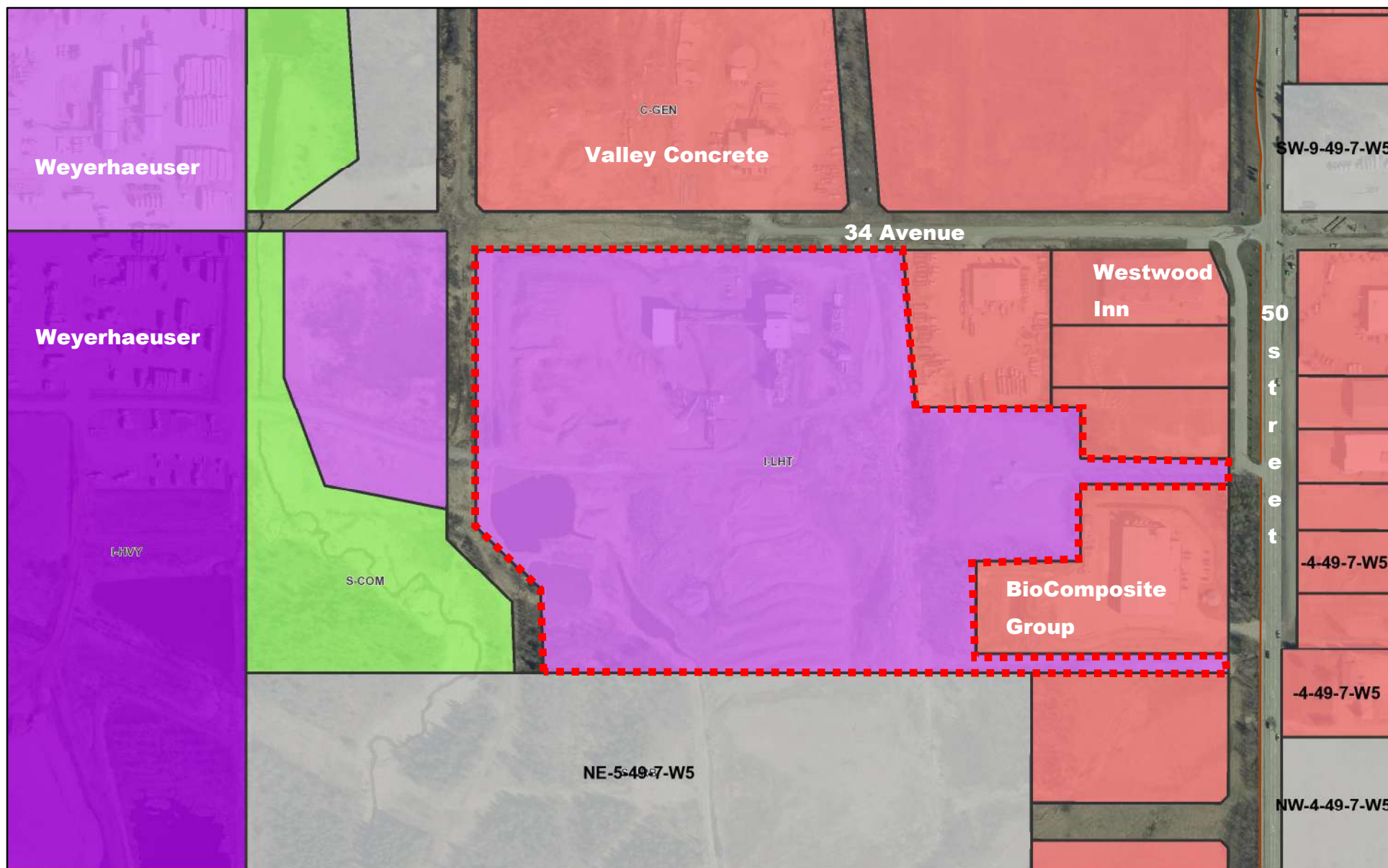
- 1. Immediate Context and Zoning Map**
- 2. Tentative Site Plan**
- 3. Municipal Development Plan Map 4**
- 4. Site Photographs**
- 5. 2020 Aerial Photograph**
- 6. NE ASP Figure 3 - Proposed Land Uses/Transportation Map**
- 7. Draft Bylaw 2022/03/D**

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



**ATTACHMENT 1**  
**IMMEDIATE CONTEXT AND ZONING MAP**





**Town of Drayton Valley  
Zoning Map**

- I-LHT Industrial, Light District
- I-HVY Industrial, Heavy District
- S-COM Special, Community Services District
- S-URB Special, Urban Reserve District



- C-GEN Commercial, General District
- Area of Interest

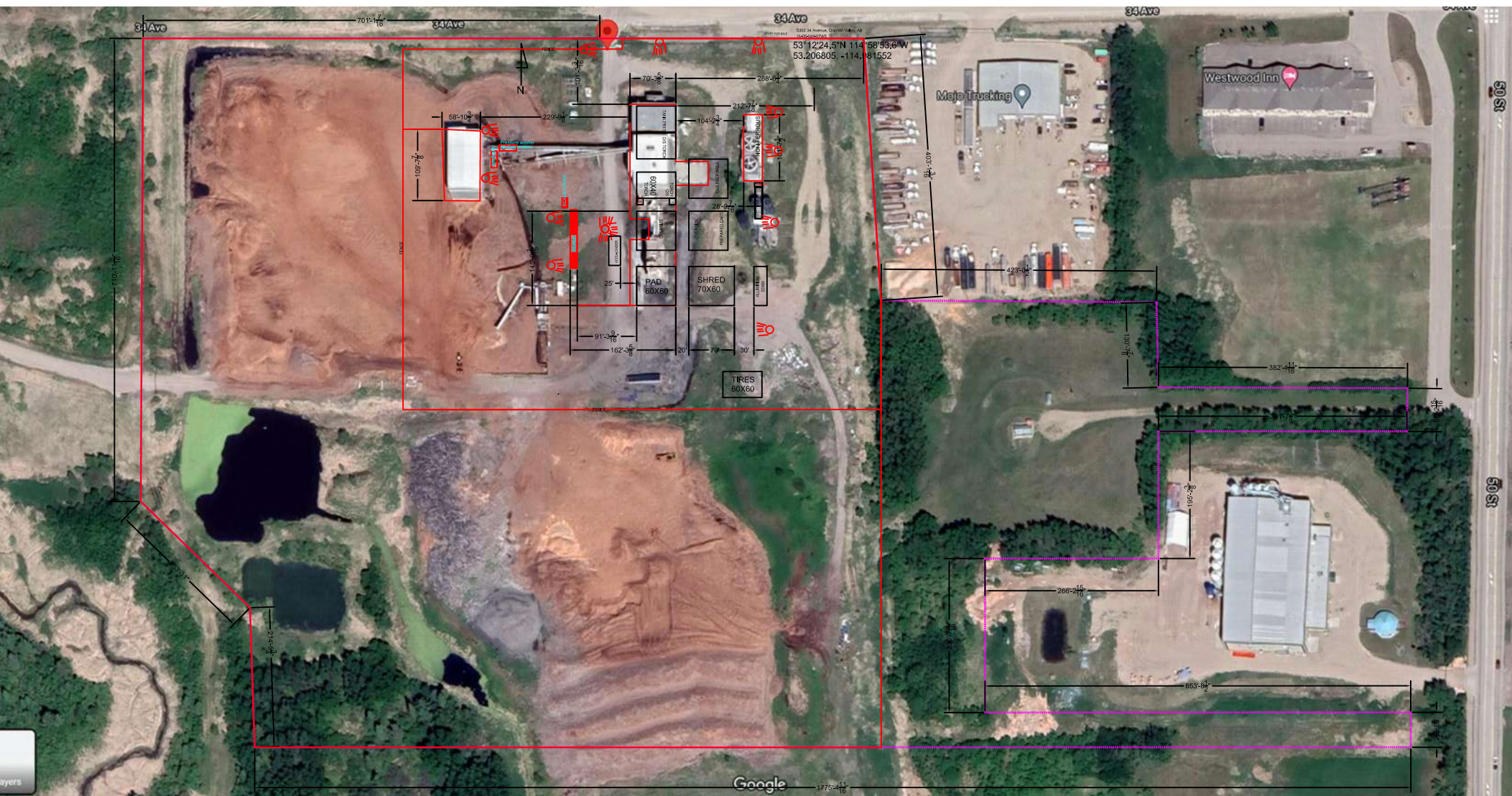
This map is for advisory purposes only and does not replace a legal land survey. It is based on data sources deemed reliable but the Town of Drayton Valley is not responsible for errors or omissions.



**ATTACHMENT 2**  
**TENTATIVE SITE PLAN**

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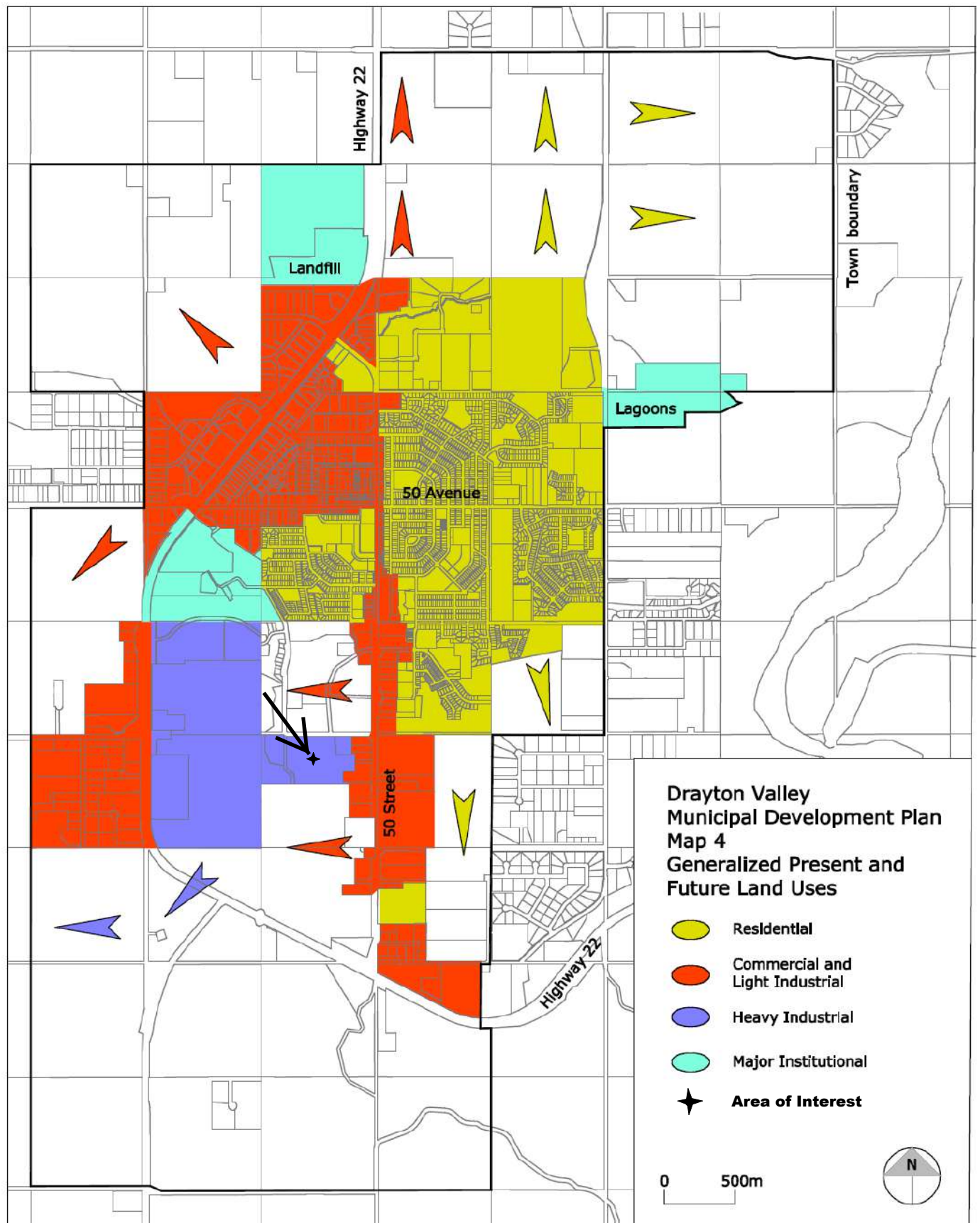






**ATTACHMENT 3**  
**MUNICIPAL DEVELOPMENT PLAN- MAP 4**







**ATTACHMENT 4**  
**SITE PHOTOGRAPHS**



















































**ATTACHMENT 5**

**2020 AERIAL PHOTOGRAPH**



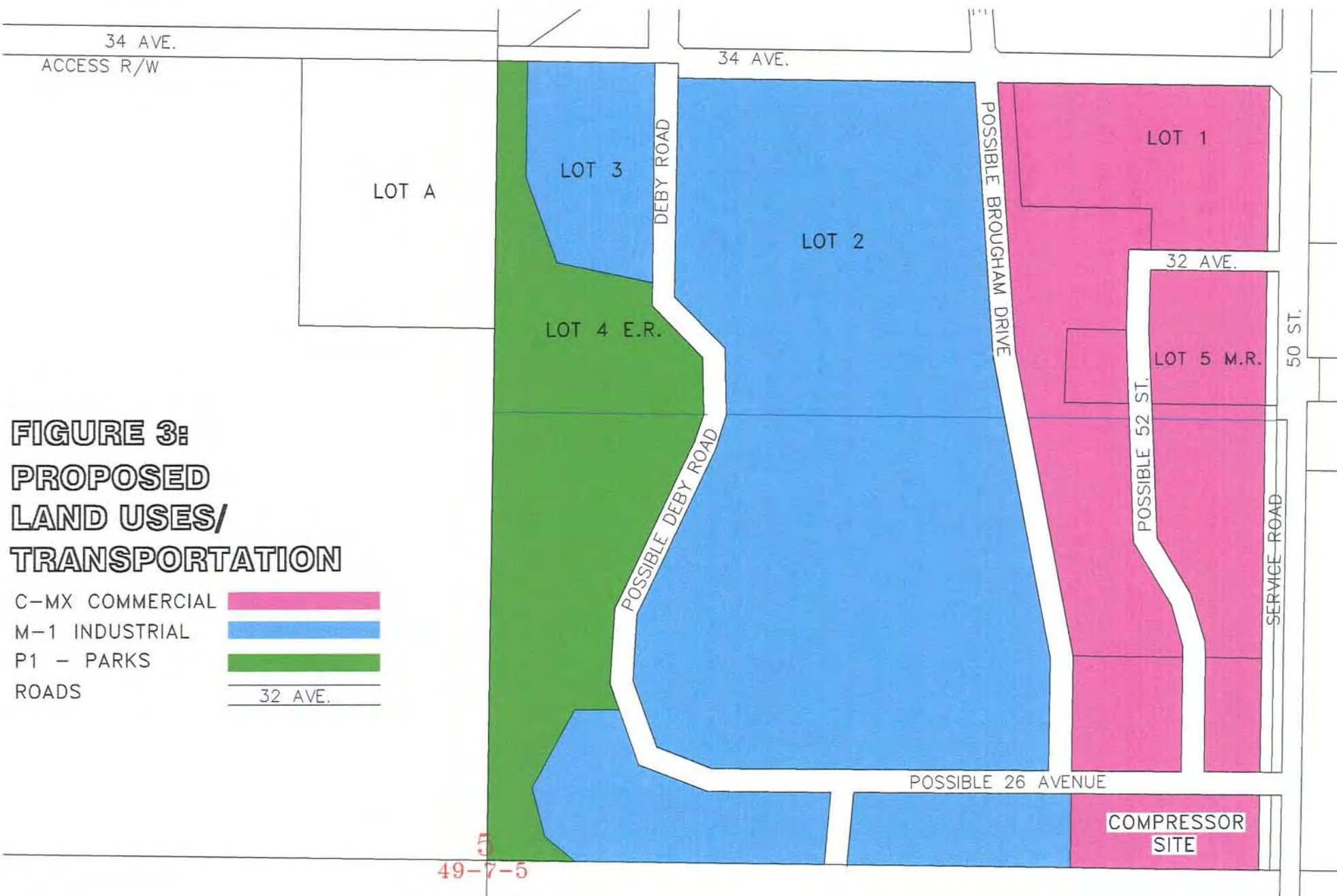




**ATTACHMENT 6**

**NE 5-49-7-W5M AREA STRUCTURE PLAN - FIGURE 3**







**ATTACHMENT 7**

**DRAFT BYLAW 202 / /D**

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**BYLAW NO. 2022/03/D**

**Amendment to Land Use Bylaw #2020/12/D (REZONING)**

**WHEREAS** Council has received an application for an amendment to the Land Use Bylaw 2020/12/D;

**AND WHEREAS** the Municipal Government Act, R.S.A., 2000, c.M-26 as amended or repealed and replaced from time to time, provides that a municipality has the power to amend the Land Use Bylaw;

**AND WHEREAS** Council deems it necessary to amend Land Use Bylaw 2020/12/D by rezoning the subject parcel from the existing Industrial, Light District (I-LHT) to Industrial, Heavy District (I-HVY).

**NOW THEREFORE** the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows, pursuant to Part 17 of the Municipal Government Act, 2000:

**THAT** the land use designation of the following parcel, municipally known as 5302 34 Avenue, as shown in Appendix "A" attached hereto are to be changed:

PLAN 9222632

LOT 2

EXCEPTING THEREOUT ALL MINES AND MINERALS

**FROM: Industrial, Light District (I-LHT)**

**TO: Industrial, Heavy District (I-HVY)**

**THAT** this Bylaw may be cited as the "Rezoning Bylaw 2022/03/D of the Town of Drayton Valley".

**THAT** if any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

**AND THAT** this Bylaw shall come into force and have effect from and after the date of third reading thereof.



Read a first time this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

Public Hearing held this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

Read a second time this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

Read a third and final time this \_\_\_\_ day of \_\_\_\_, 2022, A. D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

DRAFT



## Appendix “A”

### AREA:

The Rezoning applies to the parcel identified as **Lot 2, Plan 9222632** (municipally known as 5302 34 Avenue) and shown in **Figure 7- Rezoning Land Use Location Map**.

**Figure 7-  
Rezoning Land Use Location Map**





# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

DRAYTON VALLEY



<b>SUBJECT:</b>	Bylaw Enforcement Officer Bylaw 2022/04/P Presented for First Reading
<b>MEETING:</b>	March 23, 2022 Regular Meeting of Council
<b>PRESENTED BY:</b>	Tom Thomson Fire Chief

### 1. PROPOSAL AND BACKGROUND:

To keep the bylaws that govern the Town of Drayton Valley current, the protective services department is looking to update the current Bylaw Enforcement Officer Bylaw 2005/13/P to bring it into compliance with changes that have been made to the *Municipal Government Act*.

### 2. IMPLICATIONS:

#### 2.1. Financial:

No Financial Implications.

#### 2.2. Legal/Risk:

The changes in the new bylaw being presented will align with the necessary requirements established in the *Municipal Government Act*.

#### 2.3. Organizational:

The changes in the new bylaw will provide clear direction in the establishment and operations of Bylaw Enforcement Officers within the municipality.

#### 2.4. Service Levels:

The new bylaw specifies the duties and powers of the bylaw enforcement officer and includes a code of conduct segment and disciplinary procedure that is required under the *Municipal Government Act*.

### 3. STAKEHOLDER AND COMMUNICATIONS STRATEGY:

The new proposed bylaw will be posted on the Town of Drayton Valley's website for review.

### 4. NEXT STEPS:

Should Council approve First Reading of the bylaw, it will be posted on the Town's website for review. If there are no issues with the new bylaw, it will be presented to Council for Second and Third Reading.

### 5. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Comments
Provincial Acts / Regulations	Section 555 of the <i>Municipal Government Act</i>
Municipal Bylaws	Replaces Bylaw Enforcement Officer Bylaw 2005/13/P
Other Plans or Policies	

### 6. POTENTIAL MOTIONS:

- A. That Council give First Reading to the proposed Bylaw Enforcement Officer Bylaw 2022/04/P.
- B. That Council give First Reading to the proposed Bylaw Enforcement Officer Bylaw 2022/04/P with the following amendments: \_\_\_\_\_.



- C. That Council defer to Administration to gather more information for Council regarding the proposed Bylaw 2022/04/P.

**7. RECOMMENDATION:**

Administration recommends that Council give First Reading to the new Bylaw Enforcement Officer Bylaw 2022/04/P.

**8. ATTACHMENTS:**

1. DRAFT Bylaw Enforcement Officer Bylaw 2022/04/P
2. Bylaw Enforcement Officer Bylaw 2005/13/P

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			





## **BYLAW NO. 2022/04/P**

### **Name of Bylaw: Bylaw Enforcement Officer Bylaw**

**WHEREAS** Section 7 of the *Municipal Government Act*, RSA. 2000, Chapter M-26.1, as amended, authorizes a Council to pass Bylaws respecting the enforcement of bylaws;

**AND WHEREAS** Section 555 of the *Municipal Government Act*, a person who is appointed as a bylaw enforcement officer is, in the execution of those duties, responsible for the preservation and maintenance of public peace;

**AND WHEREAS** Section 556 of the *Municipal Government Act*, a council must pass a bylaw specifying the powers and duties of bylaw enforcement officers and establishing disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by bylaw enforcement officers;

**AND WHEREAS** Part 13, division 4 of the *Municipal Government Act*, the municipality may carry out enforcement powers and duties, which may be exercised by bylaw enforcement officers;

**AND WHEREAS** Section 1(k)(iv) of the *Provincial Offences Procedures Act*, RSA 2000, c P-34, a person who is employed or retained by a municipality and provided written authorization to issue violation tickets under that Act will be considered a “peace officer” for the purposes of that Act;

**AND WHEREAS** Section 5 of the *Provincial Administrative Penalties Act*, RSA 2020, c P-30.8, a person who is employed or retained by a municipality and whose duties include written authorization to issue notices of administrative penalty under that Act will be considered a “peace officer” for the purposes of that Act;

**AND WHEREAS** Sections 1(g)(ii) and 7 of the *Weed Control Act*, SA 2008, c W-5.1, council is the local authority for the purposes of that Act and the local authority must appoint inspectors to enforce and monitor compliance with this Act within the municipality;

**AND WHEREAS** Sections 1(g)(i) and 9 of the *Agricultural Pests Act*, RSA 2000, c A-8, council is the local authority for the purposes of that Act and the local authority may appoint inspectors to carry out that Act and the Regulations;

**NOW THEREFORE** the Council of the Town of Drayton Valley, in the Province of Alberta, duly assembled, hereby enacts as follows:

### **TITLE**

1. This Bylaw may be cited as the “Bylaw Enforcement Officer Bylaw” of the Town of Drayton Valley.



## **PURPOSE**

2. The purpose of this Bylaw is to provide for the establishment and operation of Bylaw Enforcement Officers.

## **DEFINITIONS**

3. In this bylaw, including this section, unless the context otherwise requires:
  - 3.1. “Bylaw” means a bylaw of the Town of Drayton Valley.
  - 3.2. “Bylaw Enforcement Officer” means a person who is appointed as a bylaw enforcement officer for the municipality, and while in the execution of those duties, responsible for the preservation and maintenance of public peace. This includes a bylaw enforcement officer that is contracted through a formal contract or agreement for bylaw enforcement officer duties in the municipality.
  - 3.3. “Chief Administrative Officer” means the chief administrative officer of the municipality and the person who is appointed as such by Council, or anyone who is the acting chief administrative officer of the municipality.
  - 3.4. “Council” means Council of the Town of Drayton Valley.
  - 3.5. “Misuse of Power” means one or more of the following:
    - 3.5.1. failure to perform or carryout the duties of a bylaw enforcement officer according to law;
    - 3.5.2. failure to carry out the duties and responsibilities given to the bylaw enforcement officer within the terms of the bylaw enforcement officer appointment.
  - 3.6. “Municipality” means the Town of Drayton Valley.

## **POWERS, DUTIES AND RESPONSIBILITIES**

4. Council may:
  - 4.1. establish one or more bylaw enforcement officer positions for the municipality.
5. The Chief Administrative Officer may:
  - 5.1. appoint individuals as bylaw enforcement officers in accordance with this bylaw;
  - 5.2. revoke or modify the appointments of bylaw enforcement officers in accordance with this bylaw;



- 5.3. monitor and investigate complaints of misuse of power by bylaw enforcement officers;
  - 5.4. take whatever actions or measures necessary to eliminate an emergency in accordance with section 551 of the *Municipal Government Act*;
  - 5.5. exercise all powers, duties and functions of a local authority under the *Weed Control Act* or *Agricultural Pests Act*;
  - 5.6. grant authorization to issue violation tickets under the *Provincial Offences Procedures Act*;
  - 5.7. grant authorization to issue a notice of administrative penalty under the *Provincial Administrative Penalties Act*;
  - 5.8. authorize or require bylaw enforcement officers to carry out any powers, duties, or functions necessary to fulfill their responsibility for the preservation and maintenance of the public peace; and
  - 5.9. delegate any of the Chief Administrative Officer's powers, duties, or functions contained in this section to any employee of the municipality, including the option to further delegate those powers, duties, or functions.
6. In accordance with their appointment by the Chief Administrative Officer, bylaw enforcement officers may:
    - 6.1.1. prepare and issue municipal tags, violation tickets, notice of administrative penalties or lay information's for offences under bylaws;
    - 6.1.2. carry out inspections to determine compliance with any bylaw or enactment;
    - 6.1.3. exercise the powers, duties, and functions of a designated officer to conduct any inspections, remedies, or enforcement authorized or required by a bylaw or enactment in accordance with section 542 of the *Municipal Government Act*;
    - 6.1.4. exercise the powers, duties and functions of a designated officer to issue written orders pursuant to section 545 and 546 of the *Municipal Government Act*;
    - 6.1.5. take whatever actions or measures are necessary to eliminate a danger to public safety caused by a structure, excavation, or hole or to deal with the unsightly condition of a property in accordance with section 550 of the



*Municipal Government Act;*

- 6.1.6. exercise the powers, duties, and functions of a development authority to issue a written order pursuant to section 645 of the *Municipal Government Act*;
  - 6.1.7. take whatever actions or measures are necessary to carry out an order issued pursuant to sections 645 or 687 of the *Municipal Government Act*;
  - 6.1.8. take whatever actions or measures are necessary as provided in other bylaws;
  - 6.1.9. exercise any authorities as provided in other bylaws;
  - 6.1.10. provide document service for the municipality;
  - 6.1.11. use discretion within the boundaries of their duty;
  - 6.1.12. perform other related duties as assigned.
- 6.2. In accordance with their appointment by the Chief Administrative Officer, bylaw enforcement officers shall:
- 6.2.1. prior to commencing their duties, take an official bylaw enforcement officer oath as prescribed in the *Municipal Government Act*;
  - 6.2.2. operate within the parameters and comply with all legislation, code of conducts, policies, and directives;
  - 6.2.3. investigate complaints and appear in court or at administrative hearings as necessary;
  - 6.2.4. ensure they are easily identifiable as a bylaw enforcement officer when conducting their duties;
- 6.3. The authority of a bylaw enforcement officer shall terminate when the person is no longer appointed as a bylaw enforcement officer for the municipality.
- 6.4. By virtue of the bylaw enforcement officers position, a bylaw enforcement officer is hereby appointed as an inspector to exercise the powers, duties and functions under the *Weed Control Act* and the *Agricultural Pests Act*.



## **CONDUCT**

7. Bylaw enforcement officers are subject to the supervision of and accountable to the Chief Administrative Officer and must comply with their appointment and all legislation, code of conduct, policies, and directives.
8. If, in the opinion of the Chief Administrative Officer, after completing an investigation, based on reasonable grounds, a bylaw enforcement officer has misused a power, contravened their appointment or this bylaw, including any terms or conditions, or acted contrary to the public interest, the Chief Administrative Officer may carry out the procedures outlined in section 9 of this bylaw.

## **DISCIPLINARY PROCEDURE**

9. Where it is found that a Bylaw Enforcement Officer, in carrying out their duties has failed to comply with section 8 of this bylaw, the Chief Administrative Officer may impose one or more of the following disciplines:
  - 9.1.1. Direct that the Bylaw Enforcement Officer complete a training course that the Chief Administrative Officer determines appropriate in the circumstances;
  - 9.1.2. Provide a verbal counseling to the Bylaw Enforcement Officer;
  - 9.1.3. Provide a written reprimand to the Bylaw Enforcement Officer;
  - 9.1.4. Suspend the Bylaw Enforcement Officer with or without pay, for a period not exceeding three days;
  - 9.1.5. Terminate the employment of the Bylaw Enforcement Officer.
10. The Chief Administrative Officer will impose the discipline as soon as practical.

## **APPEAL**

11. If either the complainant or the bylaw enforcement officer wishes to appeal the decision of the Chief Administrative Officer, regarding conduct, a notice of appeal with all relevant information shall be delivered to the Chief Administrative Officer within thirty (30) days of the date of receipt of notice of the results of the investigation.
  - 11.1. Delivery of the notice of appeal shall be made in person, via registered mail, regular mail, or electronic mail.
    - 11.1.1. If delivery of the notice of appeal is made via regular mail, or electronic mail, the notice of appeal is deemed to have been served after 7



days of mailing or electronic mailing.

12. Should extenuating circumstances exist, the thirty (30) day timeline to appeal may be extended by written agreement by both the appellant and the Chief Administrative Officer.
13. Within five (5) days from the date the Chief Administrative Officer receives the notice of appeal, the Chief Administrative Officer shall provide notification, to the appellant, that the Chief Administrative Officer has received the notice of appeal;
14. Upon the receipt of the notice of appeal, provided for in section 11, the Chief Administrative Officer shall review the appeal documents, the complaint, investigation report, speak to the person(s) involved as deemed necessary and review any other related documents associated with the complaint;
15. The Chief Administrative Officer, in considering the appeal, may dismiss or uphold some or all of the decision or may vary the original decision;
16. The Chief Administrative Officer, within forty-five (45) days of the receipt of the notice of appeal, must notify the complainant and the bylaw enforcement officer, in writing, as to the final decision of the appeal. The decision of the Chief Administrative Officer regarding the appeal is considered final.
17. When providing the written decision of the appeal, the Chief Administrative Officer shall provide written notice to the complainant and the bylaw enforcement officer that they may write to the Alberta Ombudsman should they feel the decision is administratively unfair.

#### **INTERPRETATION**

18. Words used in the singular include the plural and vice-versa.
19. When a word is used in the masculine or feminine it will refer to either gender.
20. Words used in the present tense include the other tenses and derivative forms.

#### **SEVERABILITY**

21. If any provision of this Bylaw is held be invalid by a court of competent jurisdiction, that decision will not affect the validity of the remaining provisions of the Bylaw.

**AND THAT** this Bylaw shall rescind Bylaw No. 2005/13/P of the Town of Drayton Valley and shall have force and come into effect from and after the date of third reading thereof.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A. D.



Public Hearing held this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A. D.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A. D.

Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A. D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER





# DRAYTON VALLEY

*'Pulling Together'*

## **BYLAW NO. 2005/13/P**

### **Bylaw Enforcement Officer Bylaw**

WHEREAS, the Municipal Government Act Section 556 requires a Council to, by bylaw, set out the powers and duties of and disciplinary procedures applicable to its Bylaw Enforcement Officer.

NOW THEREFORE, the Council of the Town of Drayton Valley, in the Province of Alberta, duly assembled, hereby enacts as follows:

#### 100. **Definitions**

101. This bylaw shall be known as the "Bylaw Enforcement Officer Bylaw".

102. The following definitions shall apply when used within this bylaw:

- (a) **Bylaw:** a bylaw of the Town of Drayton Valley
- (b) **Bylaw Enforcement Officer:** an employee of the Town of Drayton Valley and/or a person who is not an employee of the Town of Drayton Valley, but under contract with the Town of Drayton Valley, appointed pursuant to this bylaw as Bylaw Enforcement Officer.
- (c) **Town:** Town of Drayton Valley in the Province of Alberta
- (d) **Council:** The Council of the Town of Drayton Valley
- (e) **Offense Ticket:** any ticket or tag which is authorized under the Municipal Government Act and is in a form approved pursuant to the Penalty Bylaw or is authorized under the Provincial Offenses Procedures Act, issued for any bylaw offense in which a penalty may be paid out of court in lieu of appearing to answer a summons; and
- (f) **Notice:** any notice authorized to be given under any Town bylaw.

#### 200. **Supervisor of Bylaw Enforcement**

201. The Town Manager or his designate shall be the Supervisor of Bylaw Enforcement.

202. The Supervisor of Bylaw Enforcement, in addition to all other powers and duties set out within the Bylaw, is authorized:

- (a) to set rules and regulations for the conduct of Bylaw Enforcement Officers with respect to their powers and duties as peace officers;
- (b) to establish disciplinary procedures, including penalties and an appeal process, applicable to Bylaw Enforcement Officers;
- (c) to carry out such investigation of the enforcement of bylaws as Council may from time to time request, and to make a report in writing to Council of the results of the investigation; and
- (d) to carry out any further duties and responsibilities assigned by Council



**300. Bylaw Enforcement Officer**

301. The Supervisor of Bylaw Enforcement may appoint a Bylaw Enforcement Officer.

302. The powers and duties of a Bylaw Enforcement Officer shall include the following:

- (a) to enforce the bylaws which the Bylaw Enforcement Officer is authorized to enforce within the boundaries of the Town;
- (b) to follow the directions of the Supervisor of Bylaw Enforcement and to report to the Supervisor as required.
- (c) to respond to and investigate complaints;
- (d) to conduct routine patrols as may be required by the Supervisor of Bylaw Enforcement;
- (e) to place an erasable chalk mark on the tread face of the tire of a parked or stopped vehicle, if the Bylaw Enforcement Officer is authorized to enforce any bylaw regulating, restricting, or controlling parking within the Town of Drayton Valley;
- (f) to issue notices and offense tickets;
- (g) to lay i nformations;
- (h) to assist in the prosecution of bylaw contraventions including appearances in court to provide evidence;
- (i) to carry upon their person at all such times as they are acting as a Bylaw Enforcement Officer, evidence, in writing, of their position as a Bylaw Enforcement Officer of the Town;
- (j) to perform all other enforcement duties delegated to the Town by any statute of the Province of Alberta, or the Dominion of Canada, that they are assigned by the Supervisor of Bylaw Enforcement to enforce;
- (k) to perform such other duties as may from time to time be assigned by the Supervisor of Bylaw Enforcement;

303. The Authority of a Bylaw Enforcement Officer as a Peace Officer shall terminate when:

- (a) the person ceases to be an employee of the Town and/or the contract is terminated.
- (b) The Supervisor of Bylaw Enforcement, or Council by resolution terminates the appointment of the Bylaw Enforcement Officer.

304. The Bylaw Enforcement Officer shall obey all rules, directions and regulations established by the Supervisor of Bylaw Enforcement.

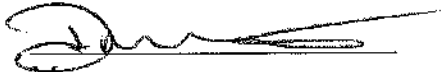
305. A Bylaw Enforcement Officer may place a chalk mark in accordance with Section 302 (e) of this Bylaw without the Town or the Bylaw Enforcement Officer incurring any liability for doing so.

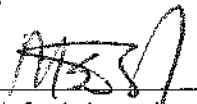
**400. General**

401. This bylaw shall come into force and have effect from and after the date of third reading.

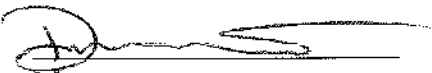


Read a first time this 18 day of May A.D., 2005

  
\_\_\_\_\_  
Mayor

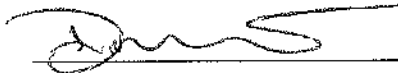
  
\_\_\_\_\_  
Chief Administrative Officer

Read a second time this 18 day of May A.D., 2005

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

Read a third time this 18 day of May A.D., 2005

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer



# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION



<b>SUBJECT:</b>	Road Closure Request - Annual Drayton Valley Triathlon - May 7, 2022
<b>MEETING:</b>	March 23, 2022 Regular Meeting of Council
<b>PRESENTED BY:</b>	Derek Starnes Recreation Manager

### 1. PROPOSAL AND BACKGROUND:

The Drayton Valley Triathlon Organizing Committee has attached a letter to Mayor Dodds and Council regarding the Annual Triathlon, scheduled for Saturday, May 7, 2022 (Attached).

The Alberta Triathlon Association is the governing body for this event and other sanctioned races in the province. The Alberta Triathlon Association rules must be followed in order for the Triathlon to be held in Drayton Valley. Pertinent rules that dictate the need for temporary road closures are the width of the race route and the composition and safety of routes that are utilized. The Town's walkway/pathway system is not wide enough, nor even enough to allow cyclists to each have a lane to ride in while travelling in opposite direction, so does not conform to the requirements established by the Alberta Triathlon Association. For these reasons, roadways must be used for the cycling leg of the triathlon.

Therefore, the Committee is requesting Council to authorize temporary road closures immediately surrounding the Rotary Park and the additional roads that are utilized by participants, spectators and volunteers for the bike and run routes (Attached). The closure would occur Saturday, May 7th, 2022, from 7:00am to approximately 3:00pm.

The temporary road closures are as follows and indicated on the maps (attached):

#### ROTARY PARK:

51st Avenue between 49th Street and 48th Street  
52nd Avenue between 49th Street and 48th Street  
48th Street between 51st Avenue and 52nd Avenue

#### RUN/BIKE ROUTES:

48th Street between 52nd Avenue and 55th Avenue  
55th Avenue to Meier Avenue and 43rd Street  
43rd Street between 55th Avenue and 50th Avenue  
50th between 43rd Street and Range Road 73  
Beckett Road between 50th Avenue and 49th Avenue

The temporary road closures will help to ensure the safety of the triathlon participants, volunteers and spectators.

Residents in the affected areas will be notified of the road closure (attached).

Volunteers on the day of the event are required to fill out the waiver form (attached).

### 2. IMPLICATIONS:

#### 2.1. Financial:

There is no budgetary impact to the Town as the event is ran with funds raised through sponsorships and participant registration fees.



**2.2. Legal/Risk:**

There are no anticipated legal implications as all the Event will be a sanctioned event under Triathlon Alberta and as such will be covered under their insurance.

**2.3. Organizational:**

There are no anticipated organizational implications connected with this decision.

**2.4. Service Levels:**

The road closures will cause a minor inconvenience to the motoring public on the day of the event for a portion of the day; however, closing of the roads for the event will ensure safe participation for all involved in the triathlon. Inclement weather or unforeseen circumstances may result in a delay to the start of the race; accordingly, the road closure times would be adjusted.

**3. STAKEHOLDER AND COMMUNICATIONS STRATEGY:**

The road closure information will be available on the website, it will be shared on the Town Facebook Page as well as advertised in the local newspaper as well as distributed to all of the residents surrounding the Rotary Park to notify everyone of the upcoming road closures.

**4. NEXT STEPS:**

Advise of the next steps after Council's decision.

**5. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:**

Type of Document	Comments
Provincial Acts / Regulations	N/A
Municipal Bylaws	N/A
Other Plans or Policies	<p>The Social Development Plan through its objectives, sets out to:</p> <ul style="list-style-type: none"> <li>• support individual abilities by encouraging citizen engagement;</li> <li>• use the power of local organizations, including service clubs and private enterprises;</li> <li>• make the most of non-traditional assets such as parks, green spaces, and community pride;</li> <li>• build resilience in the community; and</li> <li>• improve the community's quality of life.</li> </ul>

**6. POTENTIAL MOTIONS:**

- A. That Council approve the temporary road closures for the Drayton Valley Triathlon on Saturday, May 7, 2022 from 7:00am to approximately 3:00pm for:

**ROTARY PARK:**

51st Avenue between 49th Street and 48th Street  
 52nd Avenue between 49th Street and 48th Street  
 48th Street between 51st Avenue and 52nd Avenue

**RUN/BIKE ROUTES:**

48th Street between 52nd Avenue and 55th Avenue  
 55th Avenue to Meier Avenue and 43rd Street  
 43rd Street between 55th Avenue and 50th Avenue  
 50th between 43rd Street and Range Road 73  
 Beckett Road between 50th Avenue and 49th Avenue.



- B. That Council accept the temporary road closures for the Drayton Valley Triathlon on Saturday, May 7, 2022 from 7:00am to approximately 3:00pm, as information only.

**7. RECOMMENDATION:**

That Council approve the temporary road closures for the Drayton Valley Triathlon on Saturday, May 7, 2022 from 7:00am to approximately 3:00pm for:

**ROTARY PARK:**




51st Avenue between 49th Street and 48th Street  
 52nd Avenue between 49th Street and 48th Street  
 48th Street between 51st Avenue and 52nd Avenue

**RUN/BIKE ROUTES:**

48th Street between 52nd Avenue and 55th Avenue  
 55th Avenue to Meier Avenue and 43rd Street  
 43rd Street between 55th Avenue and 50th Avenue  
 50th between 43rd Street and Range Road 73  
 Beckett Road between 50th Avenue and 49th Avenue.

**8. ATTACHMENTS:**

1. Delegation and Triathlon Road Closure Documents PKG

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION



<b>SUBJECT:</b>	New Aquatic Centre Amenity Sponsorship Rights Agreement for Approval
<b>MEETING:</b>	March 23, 2022 Regular Meeting of Council
<b>PRESENTED BY:</b>	Derek Starnes Recreation Manager

### 1. PROPOSAL AND BACKGROUND:

In the effort to secure the necessary funds to construct a new aquatic facility, the Town of Drayton Valley encouraged the community to develop and facilitate a fundraising program. As soon as the Community Aquatic Facility Committee was formed, it has been diligently promoting the benefits of a new aquatic facility while encouraging local businesses to support the new build through various sponsorship opportunities. The Town has received confirmation from the Committee that a community business is wishing to become a naming sponsor for one of the specific amenities within the new Aquatic Centre.

Whitecap Resources Inc. has signed an agreement in hopes of being awarded one (1) of the four (4) opportunities available to become the Naming Sponsor for the bleachers. This sponsorship allows Whitecap Resources Inc. to have the naming rights for a period of five (5) years. The total sum of the sponsorship is \$15,000, which will be paid in full effective the day of signing. The final signage will be presented to Council at a later date.

The Community Aquatic Committee, in cooperation with Town Administration, has attached the Naming Sponsorship Agreement to this Request for Decision for Council's review and approval.

### 2. IMPLICATIONS:

#### 2.1. Financial:

The new Aquatic Centre is estimated at a capital cost of \$21,936,935. Approximately half of the cost has been covered through municipal funds through the Town of Drayton Valley and Brazeau County.

An additional federal grant of \$7,584,956 has been awarded through the Investing in Canada Infrastructure Program.

External funding in the form of grants, donations and sponsorships are still necessary, as the goal for community sponsorships is \$3.8 Million.

#### 2.2. Legal/Risk:

There are no anticipated legal implications connected with this decision.

#### 2.3. Organizational:

There are no anticipated organizational implications connected with this decision.

#### 2.4. Service Levels:

There are no anticipated service level implications connected with this decision.

### 3. STAKEHOLDER AND COMMUNICATIONS STRATEGY:

Once a decision has been made it will be communicated to Whitecap Resources Inc. so that the appropriate communications can take place to showcase the sponsorship.



**4. NEXT STEPS:**

Administration will notify all appropriate parties to finalize the naming sponsorship agreement.

**5. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:**

Type of Document	Comments
Provincial Acts / Regulations	
Municipal Bylaws	<p>The Municipal Development Plan, through its objectives sets out to reach the following goals:</p> <ul style="list-style-type: none"> <li>• Building on the amenities that the Town already has by building a new aquatic centre, agriplex, a skateboard park and off-leash dog park;</li> <li>• Recreation service, reflected in reserve policies and facility expansions; and</li> <li>• New or expanded recreational facilities should be considered as additions to the Omniplex when feasible. Such projects may include an aquatic facility, indoor soccer facilities, and an agriplex.</li> </ul>
Other Plans or Policies	<p>The 2019-2021 Sustainability Vision, through its objectives sets out to achieve the following goals:</p> <ul style="list-style-type: none"> <li>• Under the Heading Innovative and Infrastructure - GHG Reduction/Carbon Footprint; and</li> <li>• Under the Heading Stewardship - Sponsors and Partnerships.</li> </ul> <p>The 2019 - 2021 Strategic Plan, through its objectives sets out to achieve the following goals:</p> <ul style="list-style-type: none"> <li>• Dedicate resources to infrastructure as an investment, not an afterthought. Infrastructure includes Public Works, Fire Services, Enforcement Services, Police, Trails, Parks and Recreation</li> </ul> <p>The Social Development Plan, through its objectives sets out to achieve the following goals:</p> <ul style="list-style-type: none"> <li>• Expand recreational opportunities with local user groups;</li> <li>• Provide facility users access to modern equipment and highly trained staff;</li> <li>• Ensure that all public recreation facilities are wheelchair accessible a cater to those with mobility issues;</li> <li>• Ensure that all public recreation facilities include family change rooms and provide appropriate signage to compensate for disparities in literacy and languages; and</li> <li>• A joint municipal plan for the establishment of a new aquatic facility is adopted.</li> </ul>



**6. POTENTIAL MOTIONS:**

OPTIONS FOR THE SPONSORSHIP RIGHTS AGREEMENT FROM WHITECAP RESOURCES INC.:




- A. That Council approve the Sponsorship Rights Agreement between the Town and Whitecap Resources Inc. as presented.
- B. That Council approve the Sponsorship Rights Agreement between the Town and Whitecap Resources Inc. with the following recommendations:
- C. That Council accept the Sponsorship Rights Agreement between the Town and Whitecap Resources Inc., as information only.

**7. RECOMMENDATION:**

That Council approve the Sponsorship Rights Agreement between the Town and Whitecap Resources Inc. as presented.

**8. ATTACHMENTS:**

- 1. Sponsorship Rights Agreement - Whitecap Resources Inc.

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



**SPONSORSHIP RIGHTS AGREEMENT**

**AQUATIC CENTRE**

(hereinafter referred to as the "Facility")

**BETWEEN:**

**TOWN OF DRAYTON VALLEY**

(hereinafter referred to as the "Town")

and

**WHITECAP RESOURCES INC.**

(hereinafter referred to as the "Sponsor")

**1. OWNERSHIP**

The Facility is the Aquatic Centre located at 4700 West Valley Road, Drayton Valley, and is owned and managed by the Town of Drayton Valley.

**2. FACILITY AMENITY RECEIVING NAMING RIGHTS**

The Town accepts and the parties agree that Whitecap Resources Inc. is the name of the Bleachers (x1 opportunity), located within the Aquatic Centre. Any change to this name must receive prior written approval of the Town.

**3. DEFINITION**

- a. Facility - Facility shall mean the whole structure known as the Aquatic Centre.
- b. Facility Amenity - Facility Amenity shall mean the structural feature within the interior or on the exterior of the Facility that has been identified for naming rights.
- c. Sponsorship Rights - Sponsorship Rights in this Agreement means the naming of the Facility Amenity.

**4. RIGHT TO CHANGE NAME**

- a. The Sponsor may change the name of the Facility Amenity only with written approval of the Town.
- b. The Sponsor will be responsible for all costs to produce the new sign and/or signage that is displayed on/or within the Facility, as well as on any Facility Amenity promotional products.



- c. Any change in the name of the Facility Amenities must comply with the terms outlined within this Agreement.

## **5. TERM OF AGREEMENT**

- a. This Sponsorship Rights Agreement shall remain in effect for a maximum period of five (5) years. This term becomes effective from the operational opening of the Aquatic Centre. Any change in the length of term prior to the five (5) year maximum shall be bound by the terms of this agreement.

## **6. GENERAL TERMS AND CONDITIONS**

- a. Sponsorship Rights for the Facility Amenity will be provided to no other party or company other than the Sponsor.
- b. Approval by the Town is required for the type, size and location of all Sponsorship Rights signage and displays on/or within the Facility.
- c. Any sponsorship or promotional rights proposed to other parties shall avoid creating confusion as to the identity of the sponsor of the Facility Amenity identified in this Agreement.
- d. The Sponsor agrees to allow the Facility Amenity Name to be used by the Town, or any of its authorized committees, for program brochures, social media, advertising, annual reports, or other promotional material.
- e. The Town retains the right to solicit sponsors, without the prior approval of the Sponsor, for the sponsoring of events, programs or goods-in-kind for the Facility, or any component of the Facility.
- f. The Sponsor shall be permitted to use the Facility Amenity Name in its own promotional material.
- g. The Town retains the right to terminate the Sponsorship Rights Agreement should any of the following situations occur:
  - i. The Sponsor pledges the credit of the Town without approval;
  - ii. The Sponsor is found guilty of a criminal offense that jeopardizes the integrity of the Sponsorship Rights Agreement;
  - iii. The Sponsor, in the opinion of the Town (that opinion not being unreasonable), is deemed to have jeopardized its role as a corporate or community citizen in the community; and/or
  - iv. The Sponsor breaches this Agreement.
- h. In the event of termination by the Town, compensation for any remaining term on the Agreement is not required to be paid by the Town.



- i. The Sponsor may cancel the Sponsorship Rights Agreement, upon submitting written notice of three (3) months to the Town, for any reason, however, will not be entitled to compensation or refund for the remaining portion of the agreement term, and will be responsible for meeting its financial obligation under this Agreement.
- j. The Town will retain ownership of all equipment, material, and supplies provided for by this Agreement.

## 7. PROMOTIONAL RIGHTS

The Town will provide the following privileges and/or benefits:

- a. Name the Facility Amenity the Whitecap Resources Inc.;
- b. Locate the name Whitecap Resources Inc. within the Facility in a location that is appropriate for promotional purposes;
- c. Use the Sponsor logo and/or amenity name at every feasible opportunity;
- d. Mention the Sponsor in all media releases for the Opening of the Facility; and
- e. Other promotional rights as described below:

\_\_\_\_\_  
\_\_\_\_\_

## 8. NAMING RIGHTS COSTS

In consideration for naming the Facility Amenity Whitecap Resources Inc., the Sponsor:

- a. Shall provide to the Town the sum of fifteen thousand (\$ 15,000 ) dollars; paid in one lump sum upon signing of this agreement .
- b. The Town shall pay all reasonable costs for the name Whitecap Resources Inc. to be displayed within the Facility. The Sponsor shall contribute to the costs of producing and/or displaying the sign within the Facility should the desired design or construction materials exceed a value of N/A .

## 9. INDEMNIFICATION

The Sponsor will at all times indemnify and save harmless the Town from and against any and all actions, claims, demands, suits, proceedings, damages, costs including without restriction legal costs on a solicitor and his/her own client full indemnity basis and expenses whatsoever that may be brought, made, or incurred by or against the Town by reason of, arising out of, or directly related to this Sponsorship Rights Agreement.



## 10. PAYMENT FOR RIGHTS

The Sponsor will make payment for the Sponsorship Rights in the following manner:

- a. Payment of fifteen thousand (\$ 15,000) dollars, payable to the Town of Drayton Valley, is due upon signing of this Agreement.

IN WITNESS WHEREOF the respective parties have executed this Sponsorship Rights Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ in the Town of Drayton Valley, Alberta.

### TOWN OF DRAYTON VALLEY

Per: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

### WHITCAP RESOURCES INC.

Per: Jordan May, Vice President, Production  
Print Name

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)



# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

DRAYTON VALLEY



<b>SUBJECT:</b>	Community Homelessness Discussion
<b>MEETING:</b>	March 23, 2022 Regular Meeting of Council
<b>PRESENTED BY:</b>	Robert Osmond CAO

### 1. PROPOSAL AND BACKGROUND:

A consultant was engaged by Council to help to facilitate a broader discussion with the various agencies and organizations involved in supporting the local unsheltered population. The goal is to develop a strategic approach for connecting, communicating, and collaborating in ways that can help improve effectiveness and bring a more cohesive approach. While FCSS has provided the funding necessary to cover expenses related to this discussion, the amount available in the FCSS budget has been reached. To achieve the level of collaboration that we are aiming for, two additional facilitated discussions are required. The request is that Town Council contribute the remainder of the funding needed in the amount of \$5000.00

### 2. IMPLICATIONS:

#### 2.1. Financial:

The request to Council is \$5000.00

#### 2.2. Legal/Risk:

There are no legal risks identified.

#### 2.3. Organizational:

Enter information on the organizational implications.

#### 2.4. Service Levels:

### 3. STAKEHOLDER AND COMMUNICATIONS STRATEGY:

Enter information on the stakeholder and communications strategy.

### 4. NEXT STEPS:

Advise of the next steps after Council's decision.

### 5. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Comments
Provincial Acts / Regulations	Note section of the Act or remove this text if N/A
Municipal Bylaws	Note Bylaw or remove this text if N/A
Other Plans or Policies	Note Plan/Policy or remove this text if N/A

### 6. POTENTIAL MOTIONS:

A. That Council contributes \$5000.00 to the Community Homelessness Discussion

B. That Council defers to Administration for more information.

### 7. RECOMMENDATION:

That Council contribute \$5000.00 towards the Community Homelessness Discussion



**8. ATTACHMENTS:**

1.

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			



# Department Report

Department: Planning & Growth.

General Manager: Ken Woitt

Date of Regular Council Meeting: Mar. 23, 2022



## INFORMATION PRESENTED:

- 1) Deer Meadows ASP Update
  - No response yet from a letter of inquiry sent to the registered owner regarding the negotiation of a utility R.O.W.
- 2) HW Pickup School Update
  - The contractor (Krawford Construction) has applied for a foundation permit DV21-017.
  - Initial cost estimates for upgrading the retention water basin were reviewed with Alberta Infrastructure as part of the HW Pickup project.
- 3) North Saskatchewan Watershed Association (TAC) Technical Meeting
  - I participated in a NSWA Technical meeting on March 10, 2022.
  - Brad Tyssen of NSWA presented their Setback Calculator GIS tool.
  - Incorporates data including fish species, landcover, ESAs, ownership, flood plain, slope and groundwater data to establish setbacks.
- 4) Development Update
  - Continue to work on a significant number of new Business License and Development Permit applications.
  - Working on completing the 2021 Annual Internal Review (AIR) for the Safety Codes Council.
  - Shelter Pod Project has received Development Permit, now must apply for Building Permit.
  - Opportunity Home Treatment and Recovery Centre at 5219-53 Ave has received a Development Permit and have applied for Building Permit to complete renovations.
  - Metalnecks LUB Amendment scheduled for March 23, 2022 Council Meeting for First Reading...after rezoning is complete they will need a Development Permit.
  - Sent out referral notices out on Feb. 25, 2022 for a new subdivision application in SE corner of the Town for a single residential lot, anticipating bringing the report to the April 13, 2022 Council Meeting for a decision.

Thank you, that concludes the Planning report.



# Department Report

Department: Infrastructure.

General Manager: Owen Olynyk.

Date of Regular Council Meeting: March 23, 2022.



## INFORMATION PRESENTED:

### 1) Utilities

- First pump replacement for Reservoir #2 is on schedule to be delivered the last week of March.
- Membrane inspection will be happening the first week of April this is performed yearly to visually inspect the fibres for any signs of excessive fouling (plugging).
- Utilities staff are working on cleaning the strainers at the WTP.

### 2) Public Works

- Public Works is prepping the street sweepers in order to get ready to clean up Town streets once temperatures remain above zero and all snow & ice dissipate.
- Crews have begun using cold patch to address the worst holes. Once temperatures remain above zero, they will begin using the hot patcher and proper aggregate product

### 3) Engineering

- Line Painting RFQ is out for tender, closing date is April 1.
- Framework agreement signed for scrap metal & concrete diversion at the landfill.

### 4) Facilities Maintenance

- Assisting FCSS with the planning of Shelterpod implementation before product arrival.
- Assisting Energy Coordinator with energy performance audit.
- Working with Fortis for re-energizing the outdoor rink across from Civic Centre.



# Department Report

Department: Community Services Department.

General Manager: Derek Starnes, Recreation Manager

Date of Regular Council Meeting: March 23, 2022



## INFORMATION PRESENTED:

1. Early Childhood Development Centre
  - With the Province lifting the mask mandate on March 1<sup>st</sup>, the Early Childhood Development Centre opened its facility to non-staff members for the first time in a long time. At the beginning of the pandemic, as a safety precaution, the centre restricted drop off and pick up to the boot room area. The facility remains mask friendly.
2. Drayton Valley and District FCSS/Homelessness & Poverty Reduction
  - Our Annual Volunteer Appreciation Night Banquet will be on April 26<sup>th</sup>, doors open at 5:30pm dinner at 6:00pm. Tickets will be available to volunteer groups for \$10 and this year's performer is going to be Martin Kerr with the White Bull catering the event.
  - Alberta Support Centres will be opening for in-person services starting April 4<sup>th</sup>.
  - Canada Day 2022 will take place at the Rotary Park this year. Details to follow soon!
  - A new Part-time Program Assistant was welcomed to the FCSS Team on March 13<sup>th</sup>.
3. Omniplex/MacKenzie Conference Centre/Total Works Fitness
  - We are averaging over 1,500 people per week in the Fitness Centre, not including walk-ins, compared to roughly 700 per week pre-Covid.
  - Also, with Thunder playoffs in full swing as well as Minor Hockey playoffs, Figure Skating Carnival, Ringette, Curling Bonspiels, MCC Events we are averaging well over 3,500 per weekend the last few weekends.
4. Park Valley Pool
  - As of March 10<sup>th</sup>, Spring Programming is at 82% capacity. We will be running an introduction to Artistic Swimming (synchro) after a 10-year break.
  - Registration for the Spring Break Programming taking place March 28<sup>th</sup> to April 1<sup>st</sup> is full.
  - Day Camp, Mini Minnows and Birthday Bashes continue to be a popular choice within the Community.
  - On April 1<sup>st</sup> the Park Valley Pool will be hosting a Splash Dance and tickets are selling fast.
  - Also starting April 1<sup>st</sup> is our 12 weeks to Fitness Challenge and Kayaking Lessons.
5. Community Services
  - The Pembina Crisis Connection Society has moved into an office space within the Civic Centre to allow extra space for the Food Bank to expand in to.
6. Recreation
  - Research, and discussion with the Director of the games, Don Wilson, into the possibility of Drayton Valley Hosting the 2024 Alberta Summer or Winter games has led to the conclusion that Drayton Valley is not a big enough centre to Host either event. We do not have the volunteer pool required (1500-2000) or the accommodations/transportation required to host an event of this size. Also, our geographical position does not allow us to partner with a neighboring community either. Don mentioned the Alberta games



committee is look at options into revamping the Games to give smaller communities a chance to host but would be doubtful for us to be eligible no matter what changes they make.

- Discussion with Alberta 55 Plus President Dave Finn re: the Alberta 55Plus Provincial Games was a little more encouraging but still a long shot. They do not have a volunteer # threshold but they do strongly recommend between 100-150 volunteers. Medicine Hat hosted the most recent Games with 175 and that was more than enough. The transportation and Lodging would be a bigger concern. The Thunder are currently in playoffs and their opponent, Lloydminster, had to stay in Nisku due to no available rooms in town. We also do not have adequate transportation options between venues and accommodations. Food prep for approximately 1350 would also be a big ask for our local catering companies. It would be a monumental endeavor, if Council would like to pursue, my next step would be reaching out to local groups to see if there is interest in Hosting an event like this, and if we have enough interest, I would be looking at forming a Host Community Committee which would involve Council and Community leaders.



# Department Report

Department: Economic Development.

General Manager: Jennifer Stone Acting Ec-Dev Manager.



Date of Regular Council Meeting: March 23, 2022.

## INFORMATION PRESENTED:

- 1) Olds College Business Management Certificate program
  - Olds College DLI (Designated Learning Institution) application has been approved for the Drayton Valley CETC location – applications are now open online via ApplyAlberta (Alberta Post-Secondary Application System)
  - International student recruitment via Everest Educational Services Inc. is underway
  - Marketing materials are being compiled for domestic student recruitment
  - Press Release for Tripartite partnership and new program announcement is scheduled for release on Monday, March 14<sup>th</sup>
- 2) Community Registration Night
  - March 21<sup>st</sup> – Education Coordinator will attend and set up at CETC table to promote programming & Zero Fee Tuition program
- 3) Education Committee
  - Setting date & preparing agenda and documents for review for first meeting is in progress
- 4) Projectors for CETC Classrooms
  - 4 projectors previously ordered have now been received and installation arrangements are being made
- 5) U of A/ Future Skills Canada research project
  - U of A research team will be conducting a focus group with the 16 current HCA students on March 14<sup>th</sup> at the CETC as part of the FSC Innovation Accelerator program to discuss potential additional workshop/ training options that could enhance their employability after graduation and assist students with their long-term career goals
- 6) Career Assistance Network (CAN) Mini-Job Fair
  - Will be hosted at the CETC on March 16<sup>th</sup> from 1-3pm
  - This is a free event open to all job seekers in the Drayton Valley area as an opportunity to network face-to-face with local employers and explore open job postings
  - Registered employers include All Choice Rentals, Beehive Support Services, CWC Energy Services, Drayton Valley Ford, Global Well Servicing, Grant Production Testing, Independent Grocers, Liuna Local 92, Newforce Energy Services, Ramada by Wyndham, RCO Energy Services, Seasons Retirement Communities, and Woodland Lumber



## Energy

- 1) PERFORMANCE-BASED ENERGY CONSERVATION PROGRAM aka (Energy Audit + Retrofits):
  - RFP was released, vendor site visit scheduled for March 15<sup>th</sup>
- 2) SUSTAINABILITY COMMITTEE:
  - preparing agenda for first meeting on March 21st
- 3) FOODCYCLER PILOT PROJECT:
  - Now open for registrants until March 23rd.
  - Promotion on-going at the library.
  - We had an informational set-up at the DV Community Learning's Culture Café on March 11
  - Will be at Community Registration on March 21<sup>st</sup> to talk about the FoodCycler project
- 4) EVENTURES CHARGING NETWORK PROJECT:
  - Attended Mayors Joint Strategic Session on March 11<sup>th</sup>.



## Information Items

11.0	Information Items	Pages 105-116
	11.1. Childcare Operational Board Meeting Minutes – October 14, 2021	106-107
	11.2. Drayton Valley and District Chamber of Commerce Meeting Minutes – January 27, 2022	108
	11.3. Drayton Valley RCMP Stats – February 2022	109-116

### **MOTION:**

I move that Town Council accept the above items as information.





## **TOWN OF DRAYTON VALLEY CHILDCARE OPERATIONAL BOARD**

held on Thursday, October 14, 2021  
at 9:30am via Zoom

### **MINUTES**

**PRESENT:** Sharon MacLellan, Chair, Community Member  
Tess Coutu, Community Member  
Blair Gillman, Community Member  
Bernice Taylor, Early Childhood Development Centre Program Manager  
Cora Appleby, Administrative Assistant

#### **1.0 CALL TO ORDER**

The meeting was called to order at 9:34am by Chair MacLellan.

#### **2.0 AGENDA BUILDING**

##### **2.1 Additions or Deletions**

There were no additions or deletions made to the agenda.

##### **2.2 Approval of Agenda**

**MOTION BY Blair Gillman to approve the October 14<sup>th</sup> agenda as presented.**

**CARRIED**

#### **3.0 MINUTES FROM THE JUNE 25, 2021, MEETING**

##### **3.1 Approval**

**MOTION BY Blair Gillman to approve the June 25<sup>th</sup> meeting minutes as presented.**

**CARRIED**

#### **4.0 BUSINESS ARISING**

##### **4.1 COVID -19 Closure September**

Bernice Taylor reported that the protocol that the Centre has to follow is that if there are 2 cases in one room, the room closes, but if a third case happens in any other room, the Centre is closed.

Bernice Taylor reported the families were refunded for the 2 weeks of closure, which was a significant financial drain on the Centre.

Bernice Taylor reported that OHS came to the Centre during the recent closure and did a review of the protocols and procedures that have been put into place at the Centre. They reported that the Centre is following all the necessary protocols and procedures, and they could not find any non-compliances.



#### **4.2 COVID Protocols**

Bernice Taylor reported that there has been discussion at the Provincial Level on mandatory vaccination for all childcare workers.

The Board discussed the repercussions if a mandatory vaccination order is put into place.

**~ ACTION ITEM ~ Bernice Taylor will draft a letter from the Board to be sent to Council regarding the implementation of mandatory vaccinations for all childcare workers.**

#### **4.3 Federal \$10/day Child Care Advocacy**

Bernice Taylor explained the progress that has taken place and reported that discussion have taken place but until the election is done, no decision will be made.

#### **4.4 September Enrolment**

Bernice Taylor reported that there are 72 children currently enrolled in the Centre. Depending on the outcome of the \$10 a day decision, the Centre may investigate offering after school care program.

### **5.0 OTHER BUSINESS**

#### **5.1 Policies and Procedures**

- COVID 19 Health Procedure Policy
- Staff/Parent/Child Orientation Policy

Bernice Taylor reported on the recent changes that have been made to the policies.

**MOTION BY Blair Gillman to approve the COVID 19 Health Procedure and Staff/Parent/Child Orientation Policy as presented.**

**CARRIED**

**~ ACTION ITEM ~ Bernice Taylor will send the Board Members a copy of the newsletters moving forward.**

Bernice Taylor reported that she will be applying for a FCSS Grant for the \$5,000 Nature Backpack program again this year.

### **6.0 NEXT MEETING DATE**

The next meeting will take place on December 9<sup>th</sup> and February 10<sup>th</sup> at 9:30am.

**~ ACTION ITEM ~ Cora Appleby will send the Honorarium Forms to the Board Members to fill out.**

### **7.0 ADJOURNMENT**

**Chair MacLellan adjourned the meeting.**

**TIME: 10:44am**



Jan 27, 2022

DRAYTON VALLEY CHAMBER OF COMMERCE AGM MEETING MINUTES

Location: CETC room 106 and Zoom

Attendees: Amila Gammana, Debbie Rye, Diane Huska, Janice Belyea, Heather Yakimchuk, Jehad Hamden, Cynthia Jones, Judy Levesque, Sienna Klyne, Aaron LaForest, Don Stueke, Chris Walsh, Sandra from the County

Absent:

Meeting called to order at 10:01.

1.0 Additions or Deletions to Agenda.

2.0 Adoption of the Agenda.

3.0 Corrections or Amendments to Dec 16,2021 Meeting. Judy adopted; Cynthia seconded.

4.0 Adoptions of previous meeting minutes. Amilia Adopted.

5.0 New Business

5.1 Diane motioned to accept Sienna Klyne as a director. Judy seconded. All in favor. Passed.

5.2 Diane motioned to accept Heather as the new President, Amilia seconded All in favor,passed

5.3 Amilia motioned to accept Jan 27,2022 as start for all new Directors(Judy, Janice, Amila, Cynthia, Sienna, Jehad)/President positions. A 2 year term. Seconded by Sienna, passed.

5.4 Policies & By Laws to be worked on and completed for 2023 AGM. Staying as a Board of Trade. Will probably adapt Leduc's Chamber of Commerce's Policies & By Laws.

5.5 Find a Certified Accountant to do Year End in lieu of membership.

6.0 Executive Reports

6.1 Treasurer Report – Deb gave as no Treasurer. Deb explained numbers as due to the adjusting to the correct year end numbers look off, but verified it is accurate. Will be back on track for 2022.

6.2 President's Report – Heather – Not much to report. Looking forward to an exciting year.

6.3 Executive Director's Report – Diane – A lot of things in the works. Town hall tonight at 6:30 PM. Guest speaker, Mayor, Nancy Dodds, Bart Guyen, Deonne Warren BSN. Feb will be Sandra Bannard and Fire and Ice partnership. Maybe Chamber to have a small booth or hot chocolate station. Businesses wanting Chamber to host a Career Day. Funding received from town to host an awards ceremony. Also upcoming is an Energy Symposium to be held maybe end of April. Christmas Parade to start planning for 2022 in the summer and get more volunteers for the road crossings. Passport Program to continue for 2022 and go to print in early February and maybe have 4 draws coordinated with our seasons. Need Committee's formed(Events, Advocacy,) and a Treasurer. Also create a Town and County Business Association (Database like yellow pages). Stronger together motto is very fitting.

6.4 Other Business. Cynthia mentioned that our Facebook Marketing and social media needs to be worked on (needs more photos). Sandra said the county would like to be a sponsor for the awards night and match the donation of the town. Invoice will be sent to the county.

11.0 Meeting Adjourned at 10:38 AM





## Drayton Valley Municipal Crime Gauge

2022 vs. 2021  
January to February

### Criminal Code Offences



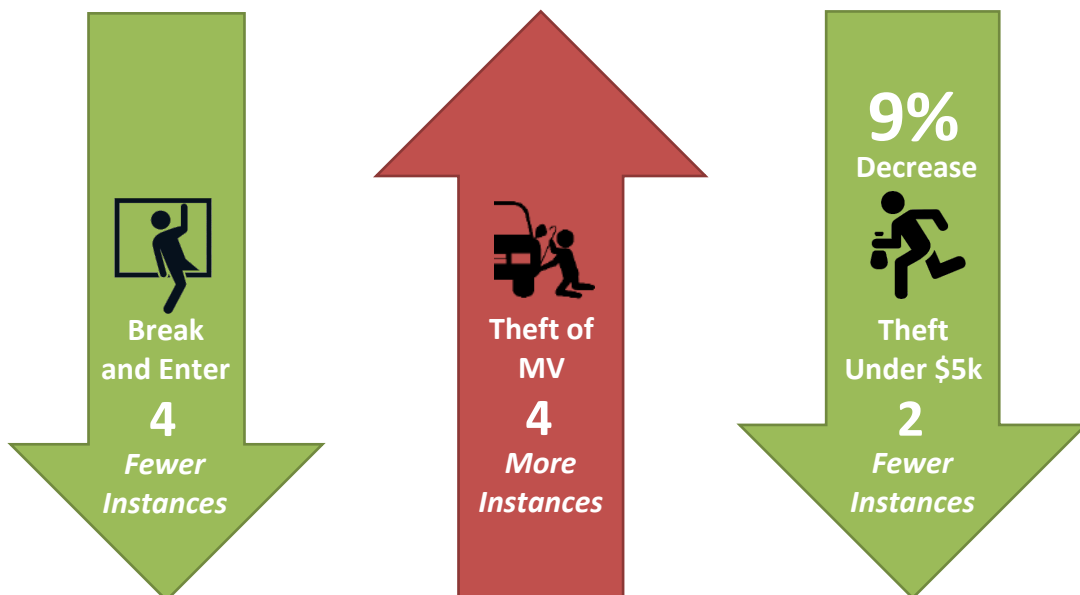
**Total  
Criminal Code  
Offences:**

**4%**

**Increase**

When compared to  
January to February, 2021

### Select Property Crime



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.





Drayton Valley Municipal Detachment  
Crime Statistics (Actual)  
January to February: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

March-08-22

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		1	0	0	0	0	-100%	N/A	-0.2
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	4	0	2	N/A	N/A	0.4
Other Sexual Offences		1	0	2	1	1	0%	0%	0.1
Assault		21	19	17	16	16	-24%	0%	-1.3
Kidnapping/Hostage/Abduction		1	0	0	0	1	0%	N/A	0.0
Extortion		1	0	0	0	1	0%	N/A	0.0
Criminal Harassment		1	0	2	7	11	1000%	57%	2.7
Uttering Threats		6	10	6	7	9	50%	29%	0.3
TOTAL PERSONS		32	29	31	31	41	28%	32%	2.0
Break & Enter		53	12	25	12	8	-85%	-33%	-9.0
Theft of Motor Vehicle		27	22	33	9	13	-52%	44%	-4.1
Theft Over \$5,000		4	0	3	3	0	-100%	-100%	-0.5
Theft Under \$5,000		70	62	80	22	20	-71%	-9%	-14.0
Possn Stn Goods		13	13	11	7	4	-69%	-43%	-2.4
Fraud		12	15	21	14	15	25%	7%	0.5
Arson		0	0	0	3	0	N/A	-100%	0.3
Mischief - Damage To Property		0	0	45	22	16	N/A	-27%	5.4
Mischief - Other		24	25	21	12	15	-38%	25%	-3.1
TOTAL PROPERTY		203	149	239	104	91	-55%	-13%	-26.9
Offensive Weapons		2	0	4	6	5	150%	-17%	1.2
Disturbing the peace		19	8	8	11	17	-11%	55%	-0.1
Fail to Comply & Breaches		30	42	24	10	12	-60%	20%	-6.8
OTHER CRIMINAL CODE		6	7	5	4	7	17%	75%	-0.1
TOTAL OTHER CRIMINAL CODE		57	57	41	31	41	-28%	32%	-5.8
TOTAL CRIMINAL CODE		292	235	311	166	173	-41%	4%	-30.7





## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)

January to February: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

March-08-22

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	4	4	7	9	50%	29%	0.9
Drug Enforcement - Trafficking		2	4	5	8	1	-50%	-88%	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>8</b>	<b>8</b>	<b>9</b>	<b>15</b>	<b>10</b>	<b>25%</b>	<b>-33%</b>	<b>1.1</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	6	1	1	0	-100%	-100%	-0.7
<b>TOTAL FEDERAL</b>		<b>9</b>	<b>14</b>	<b>10</b>	<b>16</b>	<b>10</b>	<b>11%</b>	<b>-38%</b>	<b>0.4</b>
Liquor Act		4	2	4	2	1	-75%	-50%	-0.6
Cannabis Act		0	1	2	1	3	N/A	200%	0.6
Mental Health Act		20	13	12	23	8	-60%	-65%	-1.4
Other Provincial Stats		24	20	31	37	52	117%	41%	7.3
<b>Total Provincial Stats</b>		<b>48</b>	<b>36</b>	<b>49</b>	<b>63</b>	<b>64</b>	<b>33%</b>	<b>2%</b>	<b>5.9</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		8	3	12	9	2	-75%	-78%	-0.6
<b>Total Municipal</b>		<b>8</b>	<b>3</b>	<b>12</b>	<b>9</b>	<b>2</b>	<b>-75%</b>	<b>-78%</b>	<b>-0.6</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		2	1	1	0	3	50%	N/A	0.1
Property Damage MVC (Reportable)		42	38	29	21	37	-12%	76%	-2.7
Property Damage MVC (Non Reportable)		5	5	5	2	7	40%	250%	0.1
<b>TOTAL MVC</b>		<b>49</b>	<b>44</b>	<b>35</b>	<b>23</b>	<b>47</b>	<b>-4%</b>	<b>104%</b>	<b>-2.5</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>80</b>	<b>196</b>	<b>103</b>	<b>111</b>	<b>124</b>	<b>55%</b>	<b>12%</b>	<b>0.3</b>
<b>Other Traffic</b>		<b>3</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>-67%</b>	<b>-50%</b>	<b>-0.7</b>
<b>Criminal Code Traffic</b>		<b>15</b>	<b>16</b>	<b>22</b>	<b>14</b>	<b>15</b>	<b>0%</b>	<b>7%</b>	<b>-0.2</b>
<b>Common Police Activities</b>									
False Alarms		31	17	16	8	8	-74%	0%	-5.5
False/Abandoned 911 Call and 911 Act		17	12	20	13	10	-41%	-23%	-1.3
Suspicious Person/Vehicle/Property		14	30	33	36	14	0%	-61%	0.6
Persons Reported Missing		3	5	5	3	1	-67%	-67%	-0.6
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		19	33	25	28	22	16%	-21%	0.1
Form 10 (MHA) (Reported)		0	0	0	2	0	N/A	-100%	0.2





Drayton Valley Municipal Detachment  
Crime Statistics (Actual)  
February: 2018 - 2022

All categories contain "Attempted" and/or "Completed" March-08-22

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	2	0	1	N/A	N/A	0.2
Other Sexual Offences		0	0	1	0	0	N/A	N/A	0.0
Assault		13	9	9	5	8	-38%	60%	-1.4
Kidnapping/Hostage/Abduction		1	0	0	0	0	-100%	N/A	-0.2
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	0	2	6	N/A	200%	1.4
Uttering Threats		5	6	5	5	3	-40%	-40%	-0.5
<b>TOTAL PERSONS</b>		19	15	17	12	18	-5%	50%	-0.5
Break & Enter		22	5	21	4	2	-91%	-50%	-4.1
Theft of Motor Vehicle		18	14	17	4	3	-83%	-25%	-4.0
Theft Over \$5,000		2	0	3	1	0	-100%	-100%	-0.3
Theft Under \$5,000		34	25	46	8	11	-68%	38%	-6.3
Possn Stn Goods		6	7	9	4	2	-67%	-50%	-1.1
Fraud		5	7	14	9	8	60%	-11%	0.8
Arson		0	0	0	1	0	N/A	-100%	0.1
Mischief - Damage To Property		0	0	31	12	5	N/A	-58%	2.2
Mischief - Other		19	10	11	2	6	-68%	200%	-3.4
<b>TOTAL PROPERTY</b>		106	68	152	45	37	-65%	-18%	-16.1
Offensive Weapons		1	0	3	2	5	400%	150%	1.0
Disturbing the peace		10	3	6	4	7	-30%	75%	-0.5
Fail to Comply & Breaches		16	20	17	5	6	-63%	20%	-3.5
<b>OTHER CRIMINAL CODE</b>		4	3	3	0	2	-50%	N/A	-0.7
<b>TOTAL OTHER CRIMINAL CODE</b>		31	26	29	11	20	-35%	82%	-3.7
<b>TOTAL CRIMINAL CODE</b>		156	109	198	68	75	-52%	10%	-20.3





## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)

February: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

March-08-22

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	2	3	1	5	150%	400%	0.5
Drug Enforcement - Trafficking		1	1	2	7	1	0%	-86%	0.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>3</b>	<b>3</b>	<b>5</b>	<b>8</b>	<b>6</b>	<b>100%</b>	<b>-25%</b>	<b>1.1</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	3	1	0	0	-100%	N/A	-0.5
<b>TOTAL FEDERAL</b>		<b>4</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>6</b>	<b>50%</b>	<b>-25%</b>	<b>0.6</b>
Liquor Act		2	1	1	1	0	-100%	-100%	-0.4
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		8	9	5	7	5	-38%	-29%	-0.8
Other Provincial Stats		9	6	16	16	19	111%	19%	3.0
<b>Total Provincial Stats</b>		<b>19</b>	<b>16</b>	<b>22</b>	<b>24</b>	<b>24</b>	<b>26%</b>	<b>0%</b>	<b>1.8</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		7	2	4	3	0	-100%	-100%	-1.3
<b>Total Municipal</b>		<b>7</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-1.3</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	1	0	3	N/A	N/A	0.6
Property Damage MVC (Reportable)		12	19	9	12	10	-17%	-17%	-1.1
Property Damage MVC (Non Reportable)		4	1	1	0	6	50%	N/A	0.3
<b>TOTAL MVC</b>		<b>16</b>	<b>20</b>	<b>11</b>	<b>12</b>	<b>19</b>	<b>19%</b>	<b>58%</b>	<b>-0.2</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>35</b>	<b>91</b>	<b>55</b>	<b>56</b>	<b>59</b>	<b>69%</b>	<b>5%</b>	<b>1.3</b>
<b>Other Traffic</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-0.3</b>
<b>Criminal Code Traffic</b>		<b>7</b>	<b>5</b>	<b>12</b>	<b>9</b>	<b>5</b>	<b>-29%</b>	<b>-44%</b>	<b>0.0</b>
<b>Common Police Activities</b>									
False Alarms		9	2	5	7	4	-56%	-43%	-0.5
False/Abandoned 911 Call and 911 Act		10	6	10	4	6	-40%	50%	-1.0
Suspicious Person/Vehicle/Property		6	13	18	20	9	50%	-55%	1.3
Persons Reported Missing		1	3	4	3	0	-100%	-100%	-0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		10	16	14	15	11	10%	-27%	0.1
Form 10 (MHA) (Reported)		0	0	0	1	0	N/A	-100%	0.1





Drayton Valley Municipal Detachment  
Crime Statistics (Actual)  
January to February: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

March-08-22

Category	Trend	2018	2019	2020	2021	2022	FLAG
Theft Motor Vehicle (Total)		27	22	33	9	13	Within Norm
Auto		6	0	1	1	0	Within Norm
Truck		14	19	26	5	11	Within Norm
SUV		2	1	1	2	0	Within Norm
Van		1	0	0	0	0	Within Norm
Motorcycle		2	0	0	0	0	Within Norm
Other		2	1	5	1	1	Within Norm
Take Auto without Consent		0	1	0	0	1	Issue
Break and Enter (Total)*		53	12	25	12	8	Within Norm
Business		27	2	10	4	4	Within Norm
Residence		13	3	5	4	2	Within Norm
Cottage or Seasonal Residence		0	0	0	0	0	Within Norm
Other		12	3	8	4	2	Within Norm
Theft Over & Under \$5,000 (Total)		74	62	83	25	20	Within Norm
Theft from a motor vehicle		35	28	47	13	5	Within Norm
Shoplifting		7	10	6	0	6	Within Norm
Mail Theft (includes all Mail offences)		2	2	3	1	2	Within Norm
Theft of bicycle		1	0	0	0	0	Within Norm
Other Theft		29	22	27	11	7	Within Norm

Mischief To Property		24	25	66	34	31	Within Norm
Suspicious Person/ Vehicle/ Property		14	30	33	36	14	Within Norm
Fail to Comply/Breach		30	42	24	10	12	Within Norm
Wellbeing Check		9	12	23	19	24	Issue
Mental Health Act		20	13	12	23	8	Within Norm
False Alarms		31	17	16	8	8	Within Norm

Traffic	Trend	2018	2019	2020	2021	2022	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		3	4	2	2	0	Within Norm
Occupant Restraint/Seatbelt Violations*		6	34	10	9	8	Within Norm
Speeding Violations*		3	1	3	2	6	Issue
Intersection Related Violations*		3	4	5	10	7	Within Norm
Other Non-Moving Violation*		34	73	38	38	60	Within Norm
Pursuits**		1	2	7	6	4	Within Norm
Other CC Traffic**		0	3	5	2	0	Within Norm

\*\*Actual"    \*\*\*Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.





**ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA**

All categories contain "Attempted" and/or "Completed"

[illegible]

All categories contain "Attempted" and/or "Completed"

[illegible]





**ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA**

All categories contain "Attempted" and/or "Completed"

[illegible]

All categories contain "Attempted" and/or "Completed"

[illegible]